



Sutherland Shire **LITERARY COMPETITION**

2021 SUTHERLAND SHIRE LITERARY COMPETITION TERMS & CONDITIONS OF ENTRY

1. The 2021 Sutherland Shire Literary Competition is administered by Sutherland Shire Libraries, a service of the Sutherland Shire Council.

2. By entering this Competition, you agree to be bound by its Terms and Conditions.

To be eligible for *any* prize or award, you must comply with *all* of these.

3. Please note that there have been *changes* to the Terms and Conditions (including the Prizes) which applied to previous Sutherland Shire Literary Competitions.

You are encouraged to read the accompanying *Frequently Asked Questions* before you enter this year's Competition.

COMPETITION DATES

4. The 2021 Competition opens at 9.00 am (AEDST) on Monday, 22 February 2021.

5. The Competition closes at 11.59 pm (AEST) on Monday, 19 April 2021.

6. Entries will not be accepted after the Competition closes.

WHO CAN ENTER

7. The Competition is open to individuals aged 18 years or over who are Australian citizens or permanent residents of Australia and who are living in Australia on the day of entry.

8. The following persons, and their immediate families, are ineligible to enter the Competition:

- Competition Judges;
- current Sutherland Shire Councillors and current Council employees; and
- Directors and Board Members of sponsor organisations.

COMPETITION CATEGORIES AND PRIZES

9. The Competition will be judged to select, in the opinion of the judges, the best entries in the following categories:

Category A: **Rhyming Verse** (maximum 80 lines).

Category B: **Free Verse** (maximum 80 lines).

Category C: **Short Story** (maximum 2,000 words).

Major Prizes in each Category

10. Major Prizes to be awarded in each category are:

Category A: **First Prize: \$1,000; Second Prize: \$500**

Category B: **First Prize: \$1,000; Second Prize: \$500**

Category C: **First Prize: \$1,000; Second Prize: \$500**

Shire Resident's Prizes in each Category

11. At the judges' discretion, two (2) *separate* Shire Resident's Prizes may *also* be awarded for the best entries in *each* category from Sutherland Shire residents *not winning a major prize in that category*.

Shire Resident's Prizes Category A: **1st Prize: \$500; 2nd Prize: \$250**

Shire Resident's Prizes Category B: **1st Prize: \$500; 2nd Prize: \$250**

Shire Resident's Prizes Category C: **1st Prize: \$500; 2nd Prize: \$250**

12. To be eligible for a Shire Resident's Prize, an entrant must also be living in the Sutherland Shire Local Government Area (NSW) on the day of entry. (Proof of residence may be required for this Award.)

ENTRY FEES

13. An entry fee of \$15 is payable for each poem and for each short story entered in the Competition at the time it is submitted.

14. There is no limit to the number of entries that can be submitted in any category.

HOW TO ENTER

15. Each entry must be submitted online through the Sutherland Shire Literary Competition Portal <http://www.sutherlandshire.nsw.gov.au/literarycompetition>. No other method of entry is permitted. Entries submitted by post will not be accepted.

16. The entry fee must be paid at the time each entry is submitted. The Portal accepts Visa/Mastercard Credit/Debit cards. No other payment method will be accepted.

17. Each entry must be submitted as either an MS Word file (.doc or .docx) or Rich Text Format (.rtf). No other computer file formats will be accepted.
18. The Competition is judged anonymously. For that reason, the author's name or anything which may be used to identify the author ***must not appear***—
 - (a) anywhere on any page of the poem or short story submitted (including the text, headings or footers); or
 - (b) in the name of the uploaded file itself. The name of the uploaded file must only include the title of the entry.
19. Entrants will receive automatic confirmation of receipt.
20. Entrants must retain copies of their poems or short stories submitted. Entries will not be returned.
21. No changes can be made to any entry after it has been submitted. Once entered, the text of any poem or short story cannot be retrieved or altered.
22. Entrants are responsible for informing Sutherland Shire Council of any change in their contact details during the Competition period.
23. Sutherland Shire Council will not be responsible for any lost, damaged, or delayed entries.

ENTRY RULES

24. All entries must be in English, typed (in black) without photographs, drawings, coloured background, illustrations or embellishments of any kind.
25. Each entry must be the original work of an individual author and must not infringe anyone's copyright.
26. Entries created by a computer program, entries submitted by a group or collective entity will be automatically disqualified.
27. Entries which have won first prize or received *any* monetary prize in any other competition or have been published for the individual profit of the author or are under contract are ineligible to receive any Award in this Competition.
28. While multiple entries may be submitted in categories A, B and C, individual entrants are eligible to win only one monetary prize in each category. An entrant cannot win *both* a Major Prize *and* a Shire Resident's Prize in the same category.
29. Poems and short stories which have been entered in previous Sutherland Shire Literary Competitions but did not win any monetary prize may be re-entered, provided they did not subsequently receive any monetary prize or commendation in any other competition.
30. Entrants who won first prize in a particular Category in the 2019-20 Sutherland Shire Literary Competition are ineligible to enter the 2021 Competition in that same category.
31. It is the responsibility of individual entrants to notify Sutherland Shire Council should any of their submissions become ineligible after entry and prior to the Awards announcement.

If a winning entry is subsequently found to have been ineligible, the Award will be withdrawn and the writer must immediately repay any prize money received to the Council.

32. All poems entered in Categories A and B must be single poems with a maximum length of 80 lines in total (excluding the title and breaks between verses).
33. All short stories (Category C) are limited to 2,000 words (excluding the title).
34. Poems which exceed the line limits, and short stories which exceed the word limit, are ineligible for any Award and will not be judged.
35. All poems and short stories submitted should be set out and spaced so that they are easy to read. If the judges determine that an entry does not meet these requirements, that entry will not be considered further.
36. The title of each poem and short story entry must appear at the top of each page, and each page should be numbered at its foot in the format 1 of...., 2 of.... etc.

JUDGING AND AWARDS

37. Entries will be judged anonymously by independent judges, selected from the literary community.
38. The judges' decisions are final and no correspondence will be entered into.
39. Entries containing material deemed by the judges to be inappropriate, offensive, racist, inflammatory or defamatory, or to have been plagiarised, or which breach the intellectual property rights of third parties, are ineligible to win any award.
40. All prizes are awarded at the judges' discretion. The judges may determine that a prize in any given category will not be made if the entries are not considered to be of sufficient merit or insufficient entries are received in that category.
41. Prize winners will be announced on Friday, 23 July 2021 at an Awards Presentation Ceremony, the details of which will be advised to entrants.
42. Prize winners and commended entrants will be notified in advance by email or telephone and be invited to attend the Awards Presentation Ceremony.
43. All winning and commended entries will be published on the Sutherland Shire Council website. The Competition results will also be reported in the *St George and Sutherland Shire Leader*.
44. Entrants give permission for prize-winning and commended entries to be published and quoted in whole or in part on the Sutherland Shire Council website, Council Facebook page, in Council publications, in sponsor publications and in the local media both in print and in audio-visual format as part of the Awards Presentation Ceremony.

COPYRIGHT, LIABILITY AND PRIVACY

45. Copyright in all entries submitted always remains with the author. However, all authors give Sutherland Shire Council a non-exclusive, personal, perpetual and royalty-free licence to publish their poems or short stories (including electronically) in any Anthology. There will be no payment (other than prize money) made to authors of published entries.
46. All decisions by the Sutherland Shire Council relating to the administration of the Competition are final and no correspondence will be entered into.
47. Personal information is managed under the Privacy and Personal Information Protection Act, NSW (1998) and may be used for such other purposes as permitted by the Local Government Act & Regulations, NSW (1993) and in accordance with relevant Sutherland Shire Council's policies and procedures.

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