



TREE PERMIT APPLICATION

TO PRUNE/REMOVE TREE ON PRIVATE PROPERTY

Vegetation subject to State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

Use this form to apply for a permit to prune or remove a tree on private property.

The Sutherland Shire Development Control Plan 2015 (SSDCP 2015) specifies objectives and assessment principles for trees in Sutherland Shire Local Government Area.

When carrying out a site inspection and tree assessment, Council Officers will consider the SSDCP 2015 in the determination of the Tree Permit.

OFFICE USE ONLY

TP No. TP _____

Application Fee: \$ _____

Receipt No: _____


Date Received: _____


TP Officer: _____


1. IS THE PROPERTY SUBJECT TO A DEVELOPMENT APPLICATION/CDC OR ANY RESTRICTION CONCERNING THE TREES ON THE PROPERTY.

Tick appropriate box below

Development Application	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Complying Development	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Heritage	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Other Restriction _____	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

 A Tree Permit Application for tree pruning or removal of trees on private property with any of the above restrictions **may be refused** and the applicant advised of what legislative procedure is required.

 Property inspections and tree assessments will be carried out in accordance with the criteria specified in the SSDCP 2015 - Natural Resource Management Controls (Chapter 39, Section 4).
For more information see > [Development Control Plan Sutherland Shire Council \(nsw.gov.au\)](http://Development Control Plan Sutherland Shire Council (nsw.gov.au))

 Vegetation with a **trunk diameter of more than 100mm measured at 500mm above natural ground level** require a tree permit for pruning or removal in the Sutherland Shire. Exempt vegetation not requiring a permit for pruning or removal is specified on Council's website.

For more information see > [Trees on private land | Sutherland Shire Council \(nsw.gov.au\)](http://Trees on private land | Sutherland Shire Council (nsw.gov.au))

If you are uncertain, please enquire at Council's Customer Service Centre on **02 9710 0333**.



2. APPLICANT

Mr Mrs Ms Dr Other

First Name

Surname/ Company Name

Address

Contact telephone no.

Mobile

Email Address

3. IDENTIFY THE LOCATION OF THE TREE/S (IF DIFFERENT TO ADDRESS ABOVE)

Address

REPLACEMENT TREE POLICY

SSDCP 2015 (Chapter 39) requires that trees removed under this policy are replaced at a rate of 2 to 1 with local native canopy trees to ensure that the existing tree canopy cover of Sutherland Shire is improved and embellished.

On site planting is required where possible, however, Council and the applicant/owner may enter into a Deed of Agreement for replacement planting of some or all the trees off-site. Under this Deed of Agreement Council will agree to undertake the replanting of replacement trees on Council land for a scheduled fee per replacement tree.

This fee covers planting, edging, mulching, staking, and tying and six months maintenance for the tree/s. For more information see > [Native plant selector | Sutherland Shire Council \(nsw.gov.au\)](#)

NOTE:

- Additional information to assist this application may be attached (e.g. Arborist report).
- If more than 3 trees use a *multiple tree attachment sheet* (available upon request or from Council's website) to detail additional tree information.
- Entry to property to inspect the site and tree is usually carried out without prior notification.

**4. TREE SPECIES, TREE LOCATION, REASON FOR WORKS,
PRUNE OR REMOVE**

TREE No 1	Tree species (If known)	<i>Indicate: Prune or Remove</i>
Tree Location		

Reason for Requested Work

TREE No 2	Tree species (If known)	<i>Indicate: Prune or Remove</i>
Tree Location		

Reason for Requested Work

TREE No 3	Tree species (If known)	<i>Indicate: Prune or Remove</i>
Tree Location		

Reason for Requested Work

➤ Council will confirm its decision in writing to the applicant within a maximum of 28 days from lodgement.

5. TREE LOCATION

Location Sketch Plan

Please provide information to show the location of the tree/s on the property in relation to the buildings, property boundaries, driveway/s and the street. Number trees accordingly.

- **Please wait until you receive the determination prior to commencing any works. You will need to provide a copy of the tree permit approval to your engaged Arborist.**

6. DECLARATION BY PERSON MAKING THE APPLICATION

I hereby make the application as outlined above.

Applicants Signature:

Date:

Tick appropriate box below

Owner of Tree

Arborist

Other (please indicate below)

Tenant

Neighbour

Pensioner
(Attach a copy of your Pension Card).

7. OWNERS CONSENT (must be completed)

The owners of the land where the tree/s located are to sign the application below.

Provide any property access comments.

As the owner(s) of the above property.

- a) I/we consent to this application and consent to entry of the property for assessment by Council Officers.
- b) I/we understand that.
 - (i) any tree/s approved for removal will require replacement trees to be provided and
 - (ii) compliance with replacement tree conditions is the responsibility of the tree owner/s.

Details of the owners (If more than 2 Owners please provide separate letter of consent).

Owner Signature

Name/ Company

Address

Date

Owner Signature

Name/ Company

Address

Date

Privacy Policy

The information provided on your application to prune/remove a tree and/or application to review a tree determination will be placed on file as a public record and is therefore accessible on Council website for viewing applications under the Government Information (Public Access) Act 2009 (GIPA Act) legislation.

For more information see > [Access to information Sutherland Shire Council \(nsw.gov.au\)](https://www.sutherlandshire.nsw.gov.au/access-to-information)

This Privacy Statement specifically covers only applications to prune/remove a tree and/or applications to review a tree determination and does not extend to any other records or documents kept by Sutherland Shire Council.

