



DISCLOSURE OF INTERESTS FORM

By: _____ [full name]

As at (return date): _____

in respect of the period from: _____ to: _____

Signed: _____ Date: _____

For detailed guidance on completing this disclosure please refer to the Office of Local Government's ['Guide to Completing Returns of Interest'](#).

A. Real Property

Street address of each parcel of real property in which I had an interest at any time during the return period.

NOTE: you must declare if you directly own or lease real property anywhere in Australia. This includes any interest as an owner, lessee or beneficiary.

Nature of interest

For example, owner, lessee or beneficiary. You must also specify if your interest is in whole or part. For example 'part owner'.

B. Sources of Income

1. Sources of income I received from an occupation at any time during the return period.

NOTE: you must declare your **position with Council**. For Councillors, you must declare **your role as a Councillor** in this section. You must also declare any **other occupation** where you receive an income

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Sources of income I received from a Trust during the return period.

Name and address of settlor	Name and address of trustee

3. Sources of other income I received at any time during the return period.

NOTES:

Include any other income in excess of \$500 including but not limited to rental, income, business revenue, investments and welfare payments. You need NOT put in the address of the income source. For Example: If you are receiving rental income from properties where you have an interest, you need only put "rental income from investment property/properties"

- *Include a description sufficient to identify the person who, or the circumstances in which that income was received.*

C. Gifts

Description of each gift I received at any time during the return period.	Name and address of donor
<p>NOTES: <i>Gifts include:</i></p> <ul style="list-style-type: none"> • <i>any gift you receive valued at in excess of \$500, or</i> • <i>any gift you received where it was among gifts totalling more than \$500 from the same person/organisation within the last 12 months.</i> 	

D. Contributions to Travel

<p>Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time during the return period.</p> <p><i>NOTE: You only need to disclose travel costs in excess of \$250. You do not need to disclose travel relating to your occupation or travel paid for by Council, your political party or a relative.</i></p>	<p>Dates on which travel was undertaken</p>	<p>Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken</p>

E. Interests and Positions in Corporations

<p>Name and address of each corporation in which I had an interest or held a position at any time during the return period.</p> <p>NOTES:</p> <ul style="list-style-type: none"> <i>This includes any interest outside of NSW, such as overseas interests.</i> <i>You do not need to disclose an interest in a corporation if it is a beneficial interest in shares in the corporation that does not exceed 10 per cent of the voting rights in the corporation.</i> 	<p>Nature of interest (if any)</p>	<p>Description of position (if any)</p>	<p>Description of principal objects (if any) of corporation (except in case of listed company)</p>

F. a) Were you a property developer on the return date?

NOTE: A person or corporation is a 'property developer' if they carry out a business mainly concerned with residential or commercial development of land, with the ultimate purpose of the sale or lease of the land for profit.

State YES or NO and provide full details (if applicable)

F. b) Were you a close associate of a property developer on the return date?

NOTE: You will be a close associate of a person who is a property developer if:

- You are a spouse of the person.
- Where the person has made a relevant planning application that is pending and you are in a joint venture or partnership with the person and you are likely to obtain a financial gain.

NOTE: You will be a close associate of a corporation that is a property developer if;

- You or your spouse are a director or officer of the corporation
- You or your spouse having voting power in the corporation or related body of the corporation greater than 20%
- The corporation is a trustee, manager or responsible entity in trust you hold more than 20% or you are a beneficial of the trust.
- Where the corporation has made a relevant planning application that is pending and you are in a joint venture or partnership with the corporation and you are likely to obtain a financial gain.

State YES or NO and provide full details (if applicable)

G. Positions in Trade Unions and Professional or Business Associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at any time during the return period.	Description of position
<p>NOTES:</p> <ul style="list-style-type: none"> You must disclose any position you hold in a trade union, professional or business association, such as committee member, public officer, chairperson etc. <p>You do not need to declare being a member of the union or association.</p>	

H. Debts

Name and address of each person to whom I was liable to pay any debt at any time during the return period.
<p>NOTE: You need not disclose a debt if the debt is owed to a relative or a financial institution such as a bank or credit union.</p>

I. Dispositions of Property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time during the return period as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.
<p>NOTE: You only need to disclose those properties that have been disposed of by yourself or by another person, where you have retained some interest in the property.</p>

2. Particulars of each disposition of real property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time during the return period, as a result of which I obtained, either wholly or in part, the use and benefit of the property.

NOTE: *you only need to disclose those properties that have been disposed of by yourself or by another person, where you have obtained some interest in the property.*

J. Discretionary Disclosures

NOTE: *In this section, you may voluntarily disclose any other interest, benefits, advantages or liabilities you may have, whether or not they are pecuniary, which you have not been required to disclose elsewhere in the return.*

End of form