

Government Information (Public Access) Act 2009 **INTERNAL REVIEW APPLICATION FORM**

This form should be used if you wish to apply for internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act).

You must lodge this form **within 20 working days** after notice of the decision was given to you.

If you need help in filling out this form, please contact Council's Corporate Governance Manager on 9710 0333.

General information about accessing government information under the GIPA Act is available on the IPC's website: www.ipc.nsw.gov.au

Your details

Surname:..... First name:.....

Postal address:..... Postcode:

Daytime telephone:.....

Email:.....

I agree to receive correspondence to the above email address.

Decision details

Would you like the entire decision reviewed?

Yes – what is the decision to be reviewed (s80 of the GIPA Act)?

.....

No – what particular aspect of the decision would you like reviewed? (s82(3)) of the GIPA Act). *Please include in your internal review application the Notice of Decision.*

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Date of decision:..... File reference:.....

Applicant's signature:..... Date:

Please include your application fee of **\$40** when you return this form.

Privacy Statement

Sutherland Shire Council (SSC) is required to adhere to the *Privacy and Personal Information Protection Act 1998*. Your personal information is being collected for the purpose of processing your request for an internal review pursuant to the *Government Information (Public Access) Act 2009*. SSC may use your personal information for the purposes of processing your application for review. SSC is required to collect personal information directly from the individual unless the individual has authorised collection of the information from someone else. SSC will not disclose your personal information without your consent unless authorised by law. Your personal information will be held by SSC at 4-20 Eton Street Sutherland. You have the right to access and correct the information if you believe that it is incorrect.

Office use only

Date application received:.....

Receipt Number:.....