

GIFTS, BENEFITS AND HOSPITALITY DECLARATIONS - STAFF - 2023

Date of Declaration	Name & Position of Recipient	Business Unit	Division	Date Gift Offered or Received	Description of gift, benefit or hospitality	Estimated or actual retail value	Gift Offered By (Incl. Name & Position)	Organisation (if applicable)	Reason the Gift was Offered or Given	Would accepting the offer create a conflict of interest?	Gift Accepted or Refused	Reason gift was accepted (if applicable).	Action taken for refused gifts (if applicable). Eg: returned	Comments	Authorising Officer
3/01/2023	Clare Phelan, Director Corporate Support	Corporate Support	Executive	3/01/2023	Madjura tea chest, filled with madjura tea	\$65	Tweed Shire Council	Tweed Shire Council	SSC hosted a team of staff from Tweed Shire Council on Monday 19 December to take them through our decision making process and journey thus far with OneCouncil SaaS. Small token gift to say thank you for our time in hosting them	No	Accepted	Arrived unsolicited via Australia Post. Tea box placed in staff kitchen on Lower Ground floor for all staff to access/use.		Everyone gets to enjoy a small token of a cup of tea thanks from Tweed Council	Manjeet Grewal, Chief Executive Officer
5/01/2023	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	4/01/2023	Chocolates	\$5	Customer		Christmas gift and thanks	No	Accepted	Would likely cause offence if declined			Melinda McNaughton, Manager Library Services
5/01/2023	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	4/01/2023	Charlsworth fruit and nut mix	\$5	Customer		Christmas gift and thanks	No	Accepted	Would likely cause offence if declined			Melinda McNaughton, Manager Library Services
9/01/2023	Claire Garnett, Library Assistant	Library Services	Shire Services	9/01/2023	Box of chocolate	\$20	Customer		Assisting elderly gentleman with complex issue on his own computer	No	Accepted	Gentleman was genuinely very thankful, and had already offered a coffee. It would have been unkind to refuse			Kelly Wilson, Acting Manager Library Services
10/01/2023	Amy Christiansen (Projects Lead), James Draper (Employee Experience Business Partner) and Joanne Xenos (Learning and Organisational Development Lead)	People and Culture	Corporate Support	23/12/2022	Card game, Ecosystem Coral Reef	\$20	10,000 hours	10,000 hours	Christmas gift and thanks	No	Accepted	It was sent in an email		Will be added to the training toolkit	Amanda Edwards, Manager People and Culture
16/01/2023	Renaes Giles, Manager Childrens Services	Childrens Services	Shire Services	16/01/2023	two bottles of wine	\$50	Agency	Hamilton's recruitment agency	For the work we have done with them re using their agency staff	No	Accepted	It was delivered to the front reception when I was on leave so the gift was accepted, however will be included in future raffles		To be raffled off	Michelle Whitehurst, Director Shire Services
17/01/2023	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	17/01/2023	Box of shortbread	\$5	Customer		Thanks for home library service and to wish a Happy Ney Year	No	Accepted	Gift was left in bag with note and returned to library without staff knowledge			Kelly Wilson, Acting Manager Library Services
24/01/2023	Donna Cattana, Library Assistant	Library Services	Shire Services	24/01/2023	Lollies	\$4	Customer		Thanking staff for their hard work and dedication	No	Accepted	Patron would have been extremely upset if refused			Kelly Wilson, Acting Manager Library Services
23/01/2023	Karen Chapman, Team Leader Business Operations	Childrens Services	Shire Services	20/12/2022	Soap and chocolates	\$11	Kiran Baghat	Kiran's Family Day Care	Christmas gift	No	Accepted	Gift was a token gift.			Renaes Giles, Manager Childrens Services
23/01/2023	Lisa Shipley, Customer Service Officer	Childrens Services	Shire Services	20/12/2022	Soap and chocolates	\$12	Kiran Baghat	Kiran's Family Day Care	Christmas gift	No	Accepted	Christmas gift			Renaes Giles, Manager Childrens Services
3/02/2023	Marisa Bottaro, Librarian Reader Services	Library Services	Shire Services	3/02/2023	The book, Storyteller, written by Christine Courtenay	\$40	Christine Courtenay		I had organised her author talk at Sutherland Library through her publicist.	No	Accepted	She offered it in front of the audience. It would've seemed rude not to accept it.			Thomas Macrae, Coordinator Outreach & Collections
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	14/12/2023	A set of soaps	\$30	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	17/12/2023	Wine	\$30	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	17/12/2023	Chocolates	\$5	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	15/12/2023	Chocolates	\$15	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	13/12/2023	Biscuits	\$5	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	14/12/2023	Key ring	\$5	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
6/02/2023	Claiudia Citton, Art Teacher	Arts and Culture	Shire Services	15/12/2023	Key ring	\$5	Customer		Christmas gift	No	Accepted	It was under \$50			Belinda Hanrahan, Manager Arts and Culture
17/02/2023	Maureen Flynn, Library Assistant	Library Services	Shire Services	17/02/2023	Rose	\$5	Customer		To thank library for technology assistance and library card assistance	No	Accepted	I was worried the patron would be offended		The lovely rose has been placed in a vase and displayed at the Staff Desk	Melinda McNaughton, Manager Library Services
22/02/2023	Stephanie Bailey, Library officer	Library Services	Shire Services	22/02/2023	Wine	\$18	Gynea Probus Group	Gynea Probus Group	I conducted an outreach talk about library services at the group's monthly meeting	No	Accepted	It would have been impolite to the group to have refused the gift			Melinda McNaughton, Manager Library Services

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12/01/2022	Denise Nash, Professional Learning Advisor	Childrens Services	Shire Services	24/12/2021	Decorative Plate and 4 Chocolates	\$12	Customer		Christmas Gift	No	Accepted	A thank you gift as a gesture of appreciation for working together in 2021.			Karen Chapman, Acting Manager Childrens Services

25/03/2022	Marisa Bottaro, Acting Community Engagement Librarian	Library Services	Shire Services	25/03/2022	2 small boxes of profiteroles	\$40	Customer		Customer ran an author talk at the library so wanted to thank all the staff for their assistance in organising this.	No	Accepted	I didn't think the value of the gift was very high. I didn't perceive any conflict of interest as we already engaged a bookseller to sell the customer's books during the talk and this is what we do for every author talk			Melinda McNaughton, Manager Library Services
28/03/2022	Deborah Hill, Librarian - Innovation and Outreach	Library Services	Shire Services	28/03/2022	Small box of hand made chocolates	\$10	Customer		A thank you for assistance with digital devices and the library app and library platforms	No	Accepted	Would have caused offence			Melinda McNaughton, Manager Library Services
11/04/2022	Penny Hughes, Branch Librarian	Library Services	Shire Services	11/04/2022	Lindt Chocolates 308g	\$10	Customer		Easter thank you present from Caringbah Library's Wednesday book group members	No	Accepted	Thank you gift			Kelly Wilson, Acting Manager Library Services
5/05/2022	Lauren Probert, EA Corporate Support	Corporate Strategy	Corporate Support	2/05/2022	Gift box with champagne and glasses	\$100	Manager	Snap Printing	Wedding gift	Yes	Accepted	Gift was delivered when recipient was not in the office. Unable to refuse. Gift surrendered to Governance and will be used as raffle prize for childrens' charity	Gift surrendered to Governance. Gift was handed to Catherine Leather to be included in raffle.	Gift surrendered to Governance. Gift was handed to Catherine Leather to be included in raffle.	Nicole Lewis, Corporate Strategy Coordinator
27/07/2022	Cameron Pyett, Duty Officer Education & Training	Public Safety and Lifeguards	Shire Services	26/07/2022	Coffee voucher for Cafe adjacent to Sth Cronulla Beach	\$100	Customer		Thank you and appreciation gift for program involving swim brothers program and SLS. 10+ week program for multicultural men to achieve their Bronze medallion.	No	Accepted	Unable to refuse when the voucher was dropped off.		Approved to result in individual token coffees for 21 staff to be used during pre-season lifeguard training week. A thankyou given for the lifeguards assistance with training the multicultural team to gain their bronze. The voucher can be split for 21 staff to utilise for coffee adjoining their lifeguard operations at Cronulla Beach following training.	Scott Pracy, Manager Public Safety and Lifeguards
2/08/2022	Julie Evans, Librarian Readers and Research	Library Services	Shire Services	2/08/2022	Lindt Chocolates 333g	\$15	Customer		Thank you gift	No	Accepted	Thank you for assistance with research from a Home Library patron			Melinda McNaughton, Manager Library Services
16/08/2022	Julie Evans & Stephen Peacock, Senior Officers Home Library Service	Library Services	Shire Services	16/08/2022	Lindt Chocolates 333g	\$10	Customer		Thank you gift	No	Accepted	Would have caused offence if declined			Melinda McNaughton, Manager Library Services
18/08/2022	Fiona Muckian on behalf of Soldiers Road Child Care Centre	Childrens Services	Shire Services	16/08/2022	Paper, crayones, canvas & cardboard	\$100	Customer (parent)		Craft materials from parent's work which were going to be thrown out.	No	Accepted	For use in the Child Care Centre to extend the children's learning.		Gift noted as over token value however the items were going to be disposed of. Given to Council for use in Child Care Centre.	Reneae Giles, Manager Childrens Services
24/08/2022	Jay Fletcher, Team Leader Community Engagement	Library Services	Shire Services	24/08/2022	A Coles pre-made cake	\$6	Unknown		Patron gave it as a 'thank you' for helping with printing at Sutherland Library	No	Accepted	It was left on the Reference Desk by the patron			Melinda McNaughton, Manager Library Services
1/09/2022	Debbie Armstrong, Senior Library Officer	Library Services	Shire Services	1/09/2022	Lindt gift box	\$14	Customer		In thanks for looking after her when she had a fall	No	Accepted	Token gift which would have disappointed giver if refused			Melinda McNaughton, Manager Library Services
20/09/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	20/09/2022	Box of chocolates	\$10	Customer		Thank you for Rhyme Time sessions	No	Accepted	Patron would have been offended			Melinda McNaughton, Manager Library Services
29/09/2022	Stephen Little, Civil Technical Coordinator	Civil operations	Shire Infrastructure	29/09/2022	Invitation to be a Guest of Total Drain Group at a Fundraiser for NSW WaterAid	over \$50	Staff member of Total Drain Group	Total Drain Group	Unsure, possibly because this is a long standing Council vendor	Yes	Refused		Returned the gift to the giver	Noted in accordance with Code of Conduct	Michael O'Leary, Manager Civil Operations
7/10/2022	Julia Pearson, Senior Library Assistant	Library Services	Shire Services	7/10/2020	Small pouch of chocolates	\$5	Customer		Appreciation for photocopying assistance	No	Accepted	The patron had specifically gone and bought the chocolate for myself, and a colleague and I felt he would have been offended had I refused.			Melinda McNaughton, Manager Library Services
7/10/2022	Maureen Flynn, Library Assistant	Library Services	Shire Services	7/10/2022	Small pouch of chocolates	\$5	Customer		Appreciation for photocopying assistance	No	Accepted	My supervisor at Cronulla Library accepted the items. The patron had specifically gone and bought the chocolate for myself and the supervisor and the supervisor felt he would have been offended had we refused.			Melinda McNaughton, Manager Library Services
12/10/2022	Amanda Edwards, Manager People and Culture	People and Culture	Corporate Support	11/10/2022	Book on organisational culture	\$30	Niall Kennedy, Creative Director	Preferred Training Networks	Due to my position at Council	No	Accepted	It can be used as a resource for the team			Clare Phelan, Director Corporate Support
19/10/2022	Penny Hughes, Branch Librarian	Library Services	Shire Services	18/10/2022	Homemade chocolates	\$20.00	Customer		Thanking Caringbah library staff for their exceptional customer service	No	Accepted	Patron insisted that we accept the gift			Melinda McNaughton, Manager Library Services
27/10/2022	Sue Wylie, Customer Services Team Leader	Library Services	Shire Services	26/10/2022	Box of chocolates	\$45	Jean Barrett - Library Assistant	Sutherland Shire Council	I had a fall at the weekend which resulted in an injury. Jean gave me the chocolates as a get well gesture.	No	Accepted	I thought it was a lovely gesture and Jean would have been offended if I refused them.			Melinda McNaughton, Manager Library Services
1/11/2022	Julia Pearson, Senior Library Assistant	Library Services	Shire Services	1/11/2022	Box of chocolates	\$10	Customer		Appreciation of technology assistance	No	Accepted	I felt the patron would have been offended if I had refused			Melinda McNaughton, Manager Library Services
16/11/2022	Deborah Hill, Librarian - Innovation and Outreach	Library Services	Shire Services	16/11/2022	Morning tea - six small cakes	\$10	Customer		A 'thank you' for computer help provided	No	Accepted	Would have caused offence. Morning tea shared with the Team			Kelly Wilson, Acting Manager Library Services

23/11/2022	Stephanie Bailey, Library Officer	Library Services	Shire Services	23/11/2022	Bottle of Oyster Bay Sauvignon Blanc	\$19	Organiser / Speaker	Probus Club of Gynea	Gift for presenting an outreach talk to the club	No	Accepted	Would have caused embarrassment to the group members if refused			Kelly Wilson, Acting Manager Library Services	
23/11/2022	Kelly Dees, Landscape Architect	Assest Services	Shire Infrastructure	9/09/2022	A hand-carved wooden pen	No commercial value, have no idea, maybe under \$40	A club member of Cubby House Turners & Woodies Inc at Oyster Bay Reserve	Cubby House Turners & Woodies Inc	No reason. He wanted to share his creations out of kindness and generosity	No	Accepted	He offered his hand-carved pen out of kindness and generosity		The handmade pen is a token of thanks for the work that Kelly has done on Oyster Bay Oval Masterplan. The Cubby House Turners & Woodies are a not-for-profit organisation.		Sarah Northup, Acting Manager Assest Services
24/11/2022	Ruth Ivery, Librarian	Library Services	Shire Services	23/11/2022	Cadbury Favourites chocolates	\$15	Customer		To thank Sutherland Library staff for their support/programs during the HSC as her daughter spent time studying in the library	No	Accepted	To refuse would have offended			Kelly Wilson, Acting Manager Library Services	
28/11/2022	Carmen Wong and Andria Vasili - Library Assistants	Library Services	Shire Services	25/11/2022	Box of chocolates	\$10	Customer		In gratitude for waiting with her son for her to arrive on close.	No	Accepted	Would have possibly offended.			Kelly Wilson, Acting Manager Library Services	
29/11/2022	Penny Hughes, Branch Librarian and the Caringbah Library Team	Library Services	Shire Services	23/11/2022	Gift basket	\$67	Cleaner SSC Waste Services	Sutherland Shire Council	Christmas gifts	No	Refused		Returned the gift to the giver		Melinda McNaughton, Manager Library Services	
30/11/2022	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	30/11/2022	Box of chocolates	\$20	Customer		Xmas thanks for Delivery of Home Library material to patron.	No	Accepted	Customer had enclosed in a bag, and staff were unaware of gifts until unpacking return delivery.			Melinda McNaughton, Manager Library Services	
1/12/2022	Julia Pearson, Senior Library Assistant	Library Services	Shire Services	1/12/2022	Small tin of biscuits	\$5	Customer		Appreciation of Plant Swap event	No	Accepted	I feel the patron would have been offended had I refused			Melinda McNaughton, Manager Library Services	
7/12/2022	Nicole Radinovic, Library Assistant	Library Services	Shire Services	6/12/2022	Tin of chocolates	\$15	Customer		Given as Xmas gift	No	Accepted	Would cause offence if declined			Melinda McNaughton, Manager Library Services	
7/12/2022	Sam Schneider, Carpenter	Building Operations	Shire Infrastructure	7/12/2022	6 pack of beer	\$25	Customer		To show appriciation of a job well done.	No	Accepted	The gift was placed into the car without permission or concent.		The gift was of token value - no more than \$50 as per the code of conduct.	David Kelly, Acting Manager Building Operations	
8/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	8/12/2022	Jaffa cakes	\$4	Customer		Christmas wishes.	No	Accepted	Would be offended if refused			Melinda McNaughton, Manager Library Services	
8/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	8/12/2022	Chocolates	\$8	Customer		Christmas wishes	No	Accepted	Would be offended if refused			Melinda McNaughton, Manager Library Services	
8/01/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	8/12/2022	Chocolates	\$25	Customer		Christmas wishes to 3 staff	No	Accepted	Would be offended if refused			Melinda McNaughton, Manager Library Services	
8/12/2022	Rachel Ilijeski, Officer - Creche	Leisure Facilities	Shire Services	8/12/2022	Chocolates	\$8	Customer		Thanks and merry Christmas to all staff	No	Accepted	Given to all staff as a equal thank you			Julie Leslie, Duty Officer - Creche	
8/12/2022	Cherie Muir, Head of Financial Operations & SSC Revenue Team	Financial Services	Corporate Support	8/12/2022	2 boxes of chocolates	\$50	Ashley Carter, General Manager of Recovery & Reconstructions	Recovery and Reconstructions	Final training session gift	No	Accepted	The chocolates were of a token nature to be shared with the 9 people in the session.			Mitch Woods, Chief Financial Officer	
10/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	20/09/2022	Stuffed felt toy	\$5	Student		End of term thank you gift	No	Accepted	I accepted the gift to be polite and left it in the staffroom			Belinda Hanrahan, Manager Arts and Culture	
10/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	3/12/2022	Christmas pudding and air freshener	\$20	Student		Christmas present	No	Accepted	It was a handmade gift			Belinda Hanrahan, Manager Arts and Culture	
12/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	12/12/2022	Small box of Turkish Delight	\$5	Customer		Thank you	No	Accepted	Offence would have been taken if not received graciously			Melinda McNaughton, Manager Library Services	
12/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	12/12/2022	Small box of chocolates	\$7	Customer		Thank you	No	Accepted	Not accepting would have caused offence to customer			Melinda McNaughton, Manager Library Services	
12/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	12/12/2022	Small candle	\$15	Customer		Thank you	No	Accepted	Not accepting would have caused offence to customer			Melinda McNaughton, Manager Library Services	
13/12/2022	Helen McCrindle, Administration Officer - Customer Service	Leisure Facilities	Shire Services	13/12/2022	Chocolates	\$10	Customer		Christmas present	No	Accepted	Customer left the chocolates and card on the counter			Keoni Oostendorp, Senior Duty Officer - Customer Service	
12/12/2022	Melanie James, Project Manager	Project Delivery	Shire Infrastructure	7/12/2022	2023 Desk Calendar	\$5	Moduplay	Moduplay	Marketing purposes	No	Refused		Gift surrendered to Governance		Mark Roebuck, Manager Project Delivery	
12/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	12/12/2022	Bar of scented soap	\$6	Student		Christmas/ end of term gift	No	Accepted	Christmas/ end of term gift			Belinda Hanrahan, Manager Arts and Culture	
12/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	12/12/2022	Ferrero Rocher chocolates	\$7	Student		Christmas/ end of term gift	No	Accepted	Christmas/ end of term gift			Belinda Hanrahan, Manager Arts and Culture	
12/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	12/12/2022	Chocolates	\$10	Customer		Christmas wishes and thank you	No	Accepted	Patron would be offended			Melinda McNaughton, Manager Library Services	
12/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	12/12/2022	Chocolates	\$6	Customer		Christmas wishes and thank you	No	Accepted	Patron would be offended			Melinda McNaughton, Manager Library Services	

13/12/2022	Melinda Mabury, Branch Librarian and Amanda Hart, Library Assistant	Library Services	Shire Services	12/12/2022	Chocolates	\$10	Customer		Thank you	No	Accepted	Was a token of gratitude and didn't want to offend by refusing. The chocolates will be shared equally with the other members of team		Melinda McNaughton, Manager Library Services
13/12/2022	Helen McCrindle, Administration Officer - Customer Service	Leisure Facilities	Shire Services	13/12/2022	Tin of biscuits	\$5	Customer		Christmas present and thank you	No	Accepted	Gift was left at Reception		Keoni Oostendorp, Senior Duty Officer - Customer Service
13/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	13/12/2022	Chocolates	\$10	Customer			No	Accepted	Not accepting would have caused offence		Melinda McNaughton, Manager Library Services
13/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	13/12/2022	Tin of biscuits	\$7	Customer		Christmas wishes and thank you	No	Accepted	Patron would be offended		Melinda McNaughton, Manager Library Services
14/12/2022	Michelle Golding, Library Assistant Home Library	Library Services	Shire Services	14/12/2022	Chocolates	\$7	Customer		Appreciation of Home Library Service	No	Accepted	Would offend if not accepted		Melinda McNaughton, Manager Library Services
14/12/2022	Melinda Mabury, Branch Librarian	Library Services	Shire Services	14/12/2022	Chocolates	\$10	Crafters Group		Gift of appreciation	No	Accepted	Would offend if not accepted		Melinda McNaughton, Manager Library Services
14/12/2022	Helen McCrindle, Administration Officer - Customer Service	Leisure Facilities	Shire Services	14/12/2022	Chocolates	\$10	Customer		Christmas	No	Accepted	Christmas gift and thanks for the year		Melinda McNaughton, Manager Library Services
15/12/2022	Suresh Nair (Operations Controller), Steven Marcou (Cleansing Supervisor Buildings), Liam Nisbet (Acting Senior Coordinator Waste Operations), Sherien Stephan (Waste Contract Specialist)	Waste Services	Shire Infrastructure	8/12/2022	Gift hampers	\$100	VDG Services	VDG Services	A thank you for work done throughout the year	Yes	Refused	Hampers were returned to VDG reps on Wed 14/12/22		Grant Willoughby, Manager Waste Services
15/12/2022	Patrick Moseley, Senior Duty Officer - Aquatics	Leisure Facilities	Shire Services	14/12/2022	Chocolates	\$15	Rose Neilson, Lifeguard and Learn to Swim Instructor	Sutherland Shire Council	Christmas gift and thank you	No	Accepted		To be shared amongst the entire team	Mark Berriman, Manager Sport and Leisure
16/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	15/12/2022	Chocolates	\$7	Customer		Christmas gift and thank you	No	Accepted	Patron would be offended		Melinda McNaughton, Manager Library Services
16/12/2022	Julie Parkinson, Library Assistant	Library Services	Shire Services	13/12/2022	Candle	\$5	Customer		A thank you	No	Accepted	Was left it on the counter		Melinda McNaughton, Manager Library Services
16/12/2022	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	14/12/2022	Cookies	\$3	Customer		Christmas gift and thanks	No	Accepted	Likely to cause upset		Melinda McNaughton, Manager Library Services
16/12/2022	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	14/12/2022	Chocolates	\$15	Customer		Christmas gift and thanks	No	Accepted	Would cause offence if declined		Melinda McNaughton, Manager Library Services
16/12/2022	Stephen Peacock, Senior Officer - Home Library Service	Library Services	Shire Services	14/12/2022	Chocolates	\$15	Customer		Christmas gift and thanks	No	Accepted	Would likely cause offence if declined		Melinda McNaughton, Manager Library Services
16/12/2022	Deborah Long, Regional Manager	Childrens Services	Shire Services	16/12/2022	Soap and chocolate	\$11	Former Family Day Care Educator	Sutherland Shire Council	Gift to say thank you	No	Accepted	Gift was under \$50 and a nice gesture		Reneae Giles, Manager Childrens Services
16/12/2022	Kara Smith, Finance & Systems Advisor (Childrens Services)	Childrens Services	Shire Services	15/12/2022	Soap and chocolate	\$11	Former Family Day Care Educator	Sutherland Shire Council	Gift	No	Accepted	Gift was left on my desk when I came in		Reneae Giles, Manager Childrens Services
19/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	15/12/2022	Chocolate	\$10	Customer		Thank you	No	Accepted	Customer would have been offended if not received		Melinda McNaughton, Manager Library Services
19/12/2022	Donna Cattana, Library Assistant	Library Services	Shire Services	15/12/2022	Chocolate	\$10	Customer		Thank you	No	Accepted	Customer would have been offended if not received		Melinda McNaughton, Manager Library Services
19/12/2022	Michelle Golding, Library Assistant Home Library	Library Services	Shire Services	19/12/2022	Chocolates	\$10	Customer		Appriciation	No	Accepted	Would offend if declined		Melinda McNaughton, Manager Library Services
19/12/2022	Kelly-Anne Derwent, Customer Service Officer (Childrens Services)	Childrens Services	Shire Services	16/12/2022	Soap and chocolate	\$11	Former Family Day Care Educator	Sutherland Shire Council	Christmas gift	No	Accepted	Delivered to Council		Reneae Giles, Manager Childrens Services
19/12/2022	Caren Dunn, Marketing, Communications & Events Advisor	Childrens Services	Shire Services	16/12/2022	Soap and chocolates	\$11	Former Family Day Care Educator	Sutherland Shire Council	Christmas gift	No	Accepted	Christmas gift. Was left on desk		Reneae Giles, Manager Childrens Services
19/12/2022	Lauren Buckley, Business Administration Officer	Childrens Services	Shire Services	19/12/2022	Soap and chocolate	\$11	Former Family Day Care Educator	Sutherland Shire Council	Gift	No	Accepted	Gift as educator left		Reneae Giles, Manager Childrens Services
20/12/2022	Helen McCrindle, Administration Officer - Customer Service and Engadine Leisure Centre Reception staff	Leisure Facilities	Shire Services	20/12/2022	Chocolates	\$14	Karina Shrestha, Group Fitness Instructor and gym staff	Sutherland Shire Council	Christmas gift	No	Accepted	Gift for Christma		Keoni Oostendorp, Senior Duty Officer - Customer Service
20/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	20/12/2022	Biscuits	\$4	Customer		Christmas gift and thanks	No	Accepted	Patron would be offended		Melinda McNaughton, Manager Library Services

20/12/2022	Kirsten Johnson, Library Assistant	Library Services	Shire Services	20/12/2022	Chocolate coated almonds	\$5	Customer		Christmas gift and thanks	No	Accepted	Patron would be offended		Melinda McNaughton, Manager Library Services
20/12/2022	Barbra Zahnd, Quality Practice Manager	Childrens Services	Shire Services	16/12/2022	Soap and chocolate	\$11	Former Family Day Care Educator	Sutherland Shire Council	Christmas gift	No	Accepted	Small token gift of thanks		Rena Giles, Manager Childrens Services
21/12/2022	Donna Cattana (Library Assistant), Debbie Armstrong (Senior Library Officer) and Andria Vasilil (Library Assistant)	Library Services	Shire Services	20/12/2022	Chocolates	\$30	Customer		Thank you	No	Accepted	Would have been offensive not to		Melinda McNaughton, Manager Library Services
21/12/2022	Catherine Diemar, Acting Branch Librarian	Library Services	Shire Services	16/12/2022	Chocolates	\$5	Customer		Christmas gift	No	Accepted	Would have been offensive not to		Melinda McNaughton, Manager Library Services
21/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	17/12/2022	Chocolates	\$5	Customer		Christmas gift	No	Accepted	Christmas gift		Belinda Hanrahan, Manager Arts and Culture
21/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	17/12/2022	Chocolates	\$15	Customer		Christmas gift	No	Accepted	Christmas gift		Belinda Hanrahan, Manager Arts and Culture
21/12/2022	Anney Bounpraseuth, Art Teacher	Arts and Culture	Shire Services	17/12/2022	Chocolates	\$10	Customer		Christmas gift	No	Accepted	Christmas gift		Belinda Hanrahan, Manager Arts and Culture
22/12/2022	Helen Anderson, Learning & Development Administration Officer	People and Culture	Corporate Support	21/12/2022	Pot plant and chocolates	\$40	Phoenix Institute Training	Phoenix Institute Training	Thank you	No	Accepted	Thank you	The gift will be shared across the team and the pot plant will be kept at the office	Amanda Edwards, Manager People and Culture
22/12/2023	Kirstie Young, Business Administration Officer	Childrens Services	Shire Services	21/12/2022	Bar of soap and chocolate balls	\$11	Family Day Care Educator	Sutherland Shire Council	Christmas gift	No	Accepted	It was left on my desk		Catherine Daniels, Acting Manager Childrens Services
23/12/2022	Jennie Adams, Customer Services Officer	Childrens Services	Shire Services	15/12/2022	Soap and chocolates	\$11	Family Day Care Educator	Sutherland Shire Council	Christmas gift and thank you	No	Accepted	Gift was delivered on behalf of the giver		Karen Chapman, Team Leader Business Operations