



## TREE PERMIT APPLICATION - REMOVE UP TO 3 PRIVATE TREES

**Use** this form to apply for a Permit to Remove up to 3 trees on private property.

**BEFORE** completing this form read the information available on Councils Website in addition to the notes below ([Link to Website private trees](#))

**Do NOT use this form for Pruning** – A Pruning Specification Applies see SSC web site [Trees Private Land Pruning](#).

**Do NOT use this form for Immediate Risk** trees, example tree split or root plate lifted out of ground. See Councils web site [Trees Private Land Immediate Risk](#).

**Do NOT use this form for trees that are, or part of, a Heritage listed item** - contact Councils Heritage Officer.

**Do NOT use this form for Bushfire Hazard** – Contact the RFS for an assessment

**Do NOT use this form for trees in relation to a Development Application**

**CDC** – you can lodge this form; however, trees will only be assessed on current condition and context and **not** in relation to the proposed design.

*State Environmental Planning Policy (Biodiversity and Conservation) 2021 and Sutherland Shire Development Control Plan 2015 Chapter 39 provides the framework for tree permits and exemptions in the Sutherland Shire Local Government Area.*

### OFFICE USE ONLY

TP No. TP \_\_\_\_\_

Application Fee: \$ \_\_\_\_\_

Receipt No: \_\_\_\_\_

Date Received: \_\_\_\_\_

TP Officer: \_\_\_\_\_

### 1. APPLICANT

I understand that I need the tree owners signature to lodge this application.

Mr  Mrs  Ms  Dr  Other

First Name

Surname/ Company Name

Address

Contact telephone

Fax

Mobile

Email address

### 2. IDENTIFY THE LOCATION OF THE TREE/S (IF DIFFERENT TO APPLICANT ADDRESS ABOVE)

Address

### 3. Is Replacement Planting Proposed?

YES

NO

If YES

Provide location of site structures and number each new tree in the diagram below.



Provide the tree number from diagram above and provide the proposed species in the table below.

Tree Number

Common or botanical name if known

Tree Number	Common or botanical name if known

**Note:** It is the responsibility of the applicant to ensure that any proposed planting locations, or the species selected, will not negatively impact services or adjacent properties. Council does not assess the appropriateness of the proposed planting location or nominated species

**4. TREE SPECIES, TREE LOCATION, REASON FOR REMOVAL**

<b>TREE No</b> <b>1</b>	Tree Species	Remove
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Tree Location

Reason

<b>TREE No</b> <b>2</b>	Tree Species	Remove
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Tree Location

Reason

<b>TREE No</b> <b>3</b>	Tree Species	Remove
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Tree Location

Reason

**Note:** Additional information to assist this application may be attached.

## 5. DIAGRAM OF TREES PROPOSED FOR REMOVAL

### Attach a Sketch Plan or Map Image

Clearly number and show the location of the tree/s being applied for in relation to the building/s on site, property boundaries and the street.

The numbers on plan below should match 1, 2 and 3 above.

STREET

Front Property Boundary

## 6. DECLARATION BY PERSON MAKING THE APPLICATION

I hereby make the application as outlined above and have obtained the tree owner's consent.

If you are the Owner of Tree – Also complete Item 7 below

Tick $\checkmark$ appropriate box		Applicant Signature
Owner of Tree	<input type="checkbox"/>	Date
Tenant to Tree Location	<input type="checkbox"/>	
Neighbour to Tree Location	<input type="checkbox"/>	
Other - Provide detail	<input type="checkbox"/> _____	

## 7. OWNERS CONSENT (must be completed)

**The owners of the land where tree/s is located MUST sign the application**

*(Being the owners of the land to which this application relates, hereby consent to the making of the application, authorise and consent to entry of the Application Site by Council Officers for the purpose of processing this application).*

State any Property Access Comments

All the owners of the land are to sign the application form.

- Strata or Company - Authorised Person to complete. Attach authorisation.
- Strata to attach Owners corporation seal and meeting minutes supporting removal.

**As the owner(s) of the above property;**

**I/we consent to this application and consent to entry for assessment, and**

**I/ we understand that**

- any tree removal approval may require replacement trees to be provided
- compliance with replacement tree conditions is the responsibility of the tree owner.

### **Details of the owners**

*If more than 2 Owners please provide separate letter of consent*

#### **Owner Signature**

Name/ Company

Address

Date

#### **Owner Signature**

Name/ Company

Address

Date

### **Privacy Policy**

The information provided on your application to remove a tree, and/or application to review a tree determination, will be placed on file as a public record, and therefore could be accessible under the Government Information (Public Access) Act 2009 (GIPA).