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Events Temporary Road Closure

Section 122 – Roads Act 1993

Use this form to apply for a temporary road closure.

Applications must be lodged at least three months prior to the date of the proposed road closure.

If you have any enquiries in relation to your application please contact Council's Traffic and Transport department on 9710 0385 or 9710 0498. **We do not accept applications via facsimile.**

Note: This application will not be processed without payment of the relevant application fee.

OFFICE USE ONLY

RDA No. _____

Date Received: _____

CRMS No. _____

Fee Paid: _____ Receipt No. _____

Location Plan? Yes No

Traffic Management Plan? Yes No

Public Liability Policy No: _____

1. Details of the applicant

Mr Ms Mrs Dr Other

First Name

Family Name

Flat / Street No.

Street name

Suburb or town

State

Postcode

Contact telephone

Fax

Mobile

Email

2. Road(s) to be closed (Brief Description)

What is the road/s to be closed?

3. When is the road closure required

Date(s)

Time(s)

4. Describe the event that requires the road to be closed

Please provide a brief description of the event that requires the road closure(s).

5. Supporting information

Has the event been conducted previously?

Yes No

If "Yes", on what date(s)?

Has a Traffic Management Plan been prepared for the event? Yes No

if "Yes", the Traffic Management Plan should be attached to this application.

6. Applicant Notes

- Please provide evidence of Public Liability Insurance coverage for this event, including Council's interest noted thereon. Applications will not be considered without evidence of appropriate Public Liability cover.
- A fee is payable upon lodgement of this application (Account No SCCA2ADSSTC001). The fee is subject to change and should be confirmed before lodging your application. This fee covers the cost of publicly advertising the proposed road closure/s. If the application is rejected or advertising deemed unnecessary the fee will be refunded.

7. Declaration by applicant

I hereby make the application outlined above. I understand and agree to arrange for the work to be carried out in accordance with the drawings and specifications supplied to me and in accordance with the consent granted under Section 139 of the Roads Act 1993.

Signature

Name

Date

8. Information for applicants

Procedure for consideration of road closure applications

1. The application will be forwarded to Council's Traffic and Transport section for investigation and comment.
2. A report will be prepared for consideration by the Consultative Traffic Forum of Sutherland Shire Council. The Consultative Traffic Forum has members from Council, the Roads and Traffic Authority, NSW Police Service and local State Members of Parliament and meets on a monthly basis.
3. The application will be either approved or rejected by the Consultative Traffic Forum. If the application is approved, additional conditions may be imposed on the approval. These conditions may include, but are not limited to:
 - a) The Applicant shall organise sufficient police and private marshals to ensure and supervise the safe conduct of the event at all times.
 - b) The applicant shall use barriers, detour signposting and directional signposting to adequately highlight the area of the proposed temporary closure and ensure motorists are warned of changes to local traffic patterns in view of the proposed closure(s).
 - c) The applicant shall ensure that all laws, rules and regulations are strictly observed by participants. It is the applicant's responsibility to ascertain which laws, rules and regulations may be applicable to the use of the road.
 - d) The applicant shall notify the State Emergency Service prior to the event.
 - e) The applicant shall ensure the road is left in a reasonably clean condition after the event.
 - f) The event be advertised in the local paper for a minimum period of 28 days; and provided there are no substantial or reasonable objections received, the event be permitted to proceed.
 - g) That Australian Standard 1742.3 be complied with and that the applicant grant 'Lead Agencies' (ie, the NSW Police, the Roads and Traffic Authority and the Sutherland Shire Council) an indemnity from and against all claims, demands, remedies, suits, injuries, damage, losses, costs, liabilities, actions, proceedings, rights of action and claims for compensation for which the 'Lead Agencies' may become liable in connection with injury, damage or accidental death through the applicants neglect or default or the neglect/default of any other person in connection with the approved use of the streets for the event.
 - h) That the event be conducted in accordance with the requirements of the Roads and Traffic Authority's "Guidelines for Traffic Management for Special Events".
 - i) That after the event, Council may reconsider use of the road by the applicant, and any improper use and/or disregard of the conditions and requirements may lead to a rejection of future applications.
 - j) That pursuant to the Delegations to Councils on the Regulation of Traffic, the Traffic Management Plan be submitted to the Sydney Transport Management Centre - Special Events Unit of the RTA for consideration of approval. Under these circumstances the advice of the RTA representative is offered without prejudice and will not be construed as embodying the concurrence of the RTA.
 - k) That the applicant liaise generally with the NSW Police Service and Council; and also with the relevant bus companies to determine and satisfy requirements with regard to any proposed alterations to or affect on normal bus services on the day of the event.