

SUTHERLAND SHIRE COUNCIL

DELEGATION TO THE OFFICE OF MAYOR

Subject to Section 377 and Section 379 of the Local Government Act 1993 Council delegates to the Mayor, on an ongoing basis, the following functions (to be exercised in a manner consistent with Council's policies and decisions as applicable from time to time):

CLAIMS AGAINST COUNCIL

With the concurrence of the General Manager, authorise the settlement of claims made against the Council, in excess of \$100,000 but not exceeding \$500,000 where the Mayor and General Manager are both satisfied that the Council's interests would best be served by avoiding the matter being determined by a court or other person or body.

COMMUNITY MANAGEMENT COMMITTEES

With the concurrence of the General Manager, approve the appointment of members to Community Management Committees as delegates of the Council.

CONFERENCES, SEMINARS, MEETINGS AND COURSES

With the concurrence of the General Manager, approve the attendance of Councillors at any seminar, conference, meeting or course, PROVIDED THAT such delegation is not exercised if there is a Council meeting between the date of the request and the closing date for registrations AND PROVIDED THAT if it is outside Council's existing adopted budget ONLY in urgent or extenuating circumstances AND with the concurrence of the Deputy Mayor as well.

CORRESPONDENCE

Sign correspondence that does not require the consideration of the Council.

COUNCIL RECESS

Notwithstanding any other provision of this Delegation, with the concurrence of the General Manager, deal with and make decisions in respect of any matter that requires a resolution of the Council in the following periods, PROVIDED THAT if it is outside Council's existing adopted budget ONLY in urgent or extenuating circumstances AND with the concurrence of the Deputy Mayor as well:

- a. between the last meeting of the Council for the year and the first meeting of the Council for the following year.
- b. between the last Meeting of a Council term and the date of an ordinary election of the Council.

EXECUTIVE

- (a) Approve temporary appointments to the role of General Manager when the incumbent is absent on leave or otherwise, or the position of General Manager is vacant.
- (b) Consider and approve or otherwise deal with all leave applications submitted by the General Manager PROVIDED THAT applications for leave in excess of 10 weeks shall be referred to the Council for determination.
- (c) Approve attendance of the General Manager at any seminar, conference or course PROVIDED THAT if it is outside Council's existing adopted budget ONLY in urgent or extenuating circumstances AND with the concurrence of the Deputy Mayor.

EXPULSION FROM COUNCIL MEETING

Exercise the power of expulsion from meetings of Council, pursuant to Clause 258 of the Local Government (General) Regulation 2005, as amended.

INDUSTRIAL

With the concurrence of the General Manager, to deal with industrial disputes, subject however to the Council's ratification of the terms of settlement prior to such being made when such terms vary hours of labour, rates of pay or industrial instruments PROVIDED THAT if it is outside Council's existing adopted budget ONLY in urgent or extenuating circumstances AND with the concurrence of the Deputy Mayor.

MEDIA

- (a) To advise and respond to enquiries from the media on matters relative to the affairs of the Council and the Sutherland Shire generally.
- (b) To issue media releases, in consultation with the General Manager, on behalf of the Council.

VENUE FOR MEETING OF THE COUNCIL AND COMMITTEES

In consultation with the General Manager, determine that Meetings of the Council be held in alternate venues where it is considered that having regard to the nature of the specific matter to be considered and the likely number of persons to be in attendance, the Administration Centre would not be suitable, PROVIDED THAT if holding the meeting in the alternate venue results in committing council to payment(s) to external party(ies) the entering into any lease AND if it is outside Council's existing adopted budget THEN ONLY in urgent or extenuating circumstances AND with the concurrence of the General Manager and Deputy Mayor.