



Business Paper

Corporate Governance Committee Meeting

Tuesday, 3 October 2017

**Commencing at the conclusion of the Shire Planning
and Shire Infrastructure Committee Meetings**

Council Chambers,

Level 2, Administration Building

4-20 Eton Street, Sutherland

ORDER OF BUSINESS

- 1. APOLOGIES**
- 2. DISCLOSURES OF INTEREST**
- 3. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING**
- 4. PRESENTATIONS**
- 5. REPORTS FROM OFFICERS**
 - GOV009-18 Cash Payments & Investments Report - August 2017
 - GOV010-18 Local Government Association of NSW Annual Conference 2017 -
Appointment of Delegates and Calls for Motions
- 6. QUESTIONS**
- 7. CONSIDERATION OF BUSINESS IN CLOSED SESSION**
- 8. CONFIDENTIAL REPORTS FROM OFFICERS (if any)**

GOV009-18 CASH PAYMENTS & INVESTMENTS REPORT - AUGUST 2017

Attachments: Appendix A and Appendix B

EXECUTIVE SUMMARY

- This report provides details of Council's investment performance for the period ending 31 August 2017, along with presenting cash and investment balances and diversification.
- Council may invest funds that are not, at any particular time, required for any other purpose. Investment of these funds must be in accordance with relevant legislation and regulations and in accordance with Council's Policy for Investment of Cash Balances. Details of these investments must be reported to Council monthly.
- The return on Council's portfolio to 31 August 2017 was 2.74% compared to the benchmark of 1.71%.
- All investments have been made in accordance with legislative requirements and within relevant Council policy.

REPORT RECOMMENDATION

That the information concerning Bank Balances and Investments held as at 31 August 2017, be received and noted.

PURPOSE

The purpose of this report is to advise Council of funds invested in accordance with Section 625 of the Local Government Act. Additionally, the report provides details and certification as required by Clause 212(1) of the Local Government (General) Regulation 2005.

BACKGROUND

The Cash Payments and Investments Report is required to be submitted for Council's consideration each month detailing investments and their performance.

DISCUSSION

Council invests funds which are not required in the short term for any other purpose. These investments are governed by strict legislative requirements and Council's Policy for Investment of Cash Balances. The Responsible Accounting Officer must report to Council monthly details of the funds invested and certify that they have been made in accordance with the legislation and policy.

The return on Council's total investment portfolio has averaged 2.74% for the period to 31 August 2017 against a benchmark of 1.71%. Total interest earned for the two months was \$555,750.79 against an annual budget of \$2.24 million, of which \$198,047.12 is applicable to the Section 94 Trust Fund. Details of the investments and performance are in the attached document (Appendix B).

Appendix A outlines the Summary of Bank Balances as at 31 August 2017, and identifies cash movements throughout the month along with a summary bank reconciliation statement.

As previously advised ("Cash Payments & Investments Report – April 2017"), Council held three investments, totalling \$9 million that no longer comply with the Investment Policy, due to the downgrading of the financial institution with which the funds are invested. Council's independent investment advisor has not indicated any concern in relation to these investments and it is still proposed to hold these investments to maturity to avoid the significant early redemption penalties. Of the three investments, one matured in June and a further investment matured in July. The remaining \$3,000,000 investment matures on 4 October 2017 at which point these funds will then be reinvested in accordance with Council's Investment Policy.

RESOURCING STRATEGY CONSIDERATIONS

Actual investment income continues to trend greater than the proportional annual budget for the first two months of the financial year. A number of high yielding deposits previously held by Council have now matured whilst current deposit rates are much lower in comparison. The current trend against budget is expected to reduce over the remainder of the year, however the gains in the first two months indicate that an increase in the budget will be required as part of the September Budget Review. The trend of the variation and the level of investment holdings will be assessed to determine the budget adjustment for the September Review.

It is unlikely that this will provide any significant long term gain for amendment of the Long Term Financial Plan. Future years' estimates incorporated an increase in interest revenue through minor increases in interest rates over the next three years, however, a review of expected investment holdings over the term of the plan will be undertaken to determine any possible variation.

COMMUNITY ENGAGEMENT

Appropriate consultation has occurred with Council's financial investment advisor and fund managers.

STRATEGIC ALIGNMENT

Community Strategic Plan Strategy	Delivery Program (2017-2021) Deliverables
1.4 Ensure community confidence in Sutherland Shire Council.	1E Implement the Finance Strategy including the Long Term Financial Plan.

POLICY AND LEGISLATIVE REQUIREMENTS

Council invests funds in accordance with Section 625 of the Local Government Act. Council also has an Investment of Cash Balances Policy that outlines how investments can be made, including procedures and reporting requirements. Additionally, Clause 212(1) of the Local Government (General) Regulation 2005 requires certification by the Responsible Accounting Officer of compliance with legislation and Council policy.

CERTIFICATION BY RESPONSIBLE ACCOUNTING OFFICER

In accordance with clause 212 of the Local Government (General) Regulation 2005, I hereby certify that all investments have been made in accordance with the Act, the regulations and Council's investment policy.



Greg Hayes
Manager Finance and
Responsible Accounting Officer

RESPONSIBLE OFFICER

The officer responsible for the preparation of this Report is the Manager Finance, Greg Hayes, who can be contacted on 9710 0334.

File Number: 2017/281575

Appendix A – Summary of Bank Balances as at 31 August 2017**SUMMARY OF BANK BALANCES as at 31 AUGUST 2017**

FUND	BANK BALANCE	UNPRESENTED CHEQUES	DIRECT CREDIT	CASH ON HAND	OWED TO OTHER FUNDS	CASHBOOK BALANCE
General Fund 1	7,408,402.81	(165,876.11)	(3,536,414.09)	90,495.88	(1,061,802.92)	2,734,805.57
Trust Fund 1	0.00	0.00	0.00	0.00	0.00	627,502.91
Trust Fund 2	0.00	0.00	0.00	0.00	0.00	27,875.00
Bushfire Trust	0.00	0.00	0.00	0.00	0.00	83,424.06
SES Trust	0.00	0.00	0.00	0.00	0.00	242.80
Australand	0.00	0.00	0.00	0.00	0.00	322,758.15
Total	7,408,402.81	(165,876.11)	(3,536,414.09)	90,495.88	(1,061,802.92)	3,796,608.49

This appendix identifies cash movements throughout the month along with a summary bank reconciliation statement.



Investment Summary Report August 2017

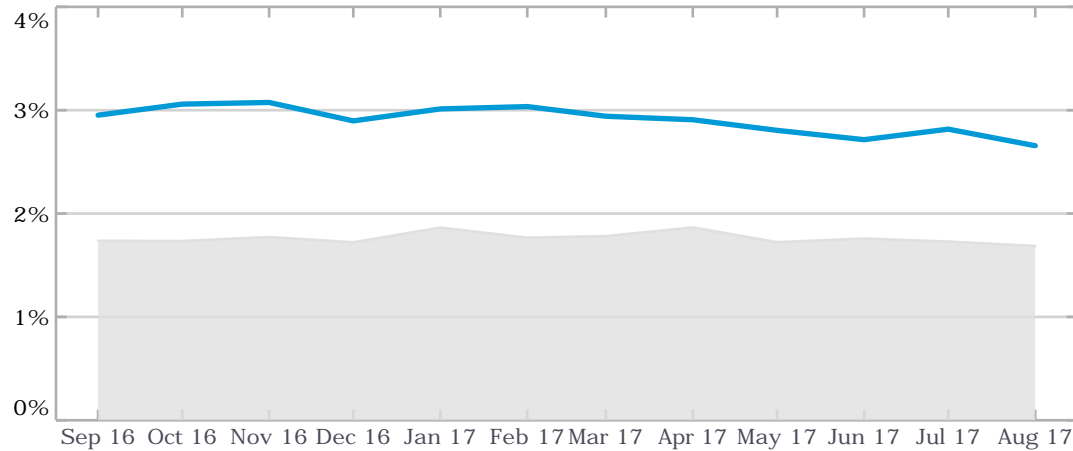
Cash and Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	21,058,402.81	21,058,402.81	1.1978
Floating Rate Note	29,600,000.00	29,803,191.00	2.9374
Term Deposit	92,000,000.00	92,000,000.00	2.7495
	142,658,402.81	142,861,593.81	2.5594

Application of Funds

	Face Value (\$)
General Fund 1	96,963,639.81
Trust Fund - Section 94	43,394,763.00
Custodial Funds	2,300,000.00
Total	142,658,402.81

Investment Performance



■ Portfolio Annualised Return ■ AusBond BB Index Annualised Return

Investment Performance

	Performance	AusBond BB Index	Outperformance
August 2017	2.66%	1.69%	0.97%
Last 3 Months	2.73%	1.72%	1.01%
Last 6 Months	2.81%	1.76%	1.05%
Financial Year to Date	2.74%	1.71%	1.03%
Last 12 Months	2.90%	1.76%	1.14%

Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Reference
5,650,000.00	1.1000%	Commonwealth Bank of Australia	A-1+	5,650,000.00	BOS
7,408,402.81	1.0000%	Commonwealth Bank of Australia	A-1+	7,408,402.81	Cash at Bank
8,000,000.00	1.4500%	Commonwealth Bank of Australia	A-1+	8,000,000.00	CDA
21,058,402.81	1.1978%			21,058,402.81	

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Coupon Frequency	Reference
6-Sep-17	2,000,000.00	2.8000%	Hunter United Employees CU	NR	2,000,000.00	9-Mar-17	2,000,000.00	AtMaturity	12688
12-Sep-17	3,000,000.00	2.7200%	ME Bank	A-2	3,000,000.00	22-Feb-17	3,000,000.00	AtMaturity	12680
26-Sep-17	2,700,000.00	3.0000%	Westpac Group	A-1+	2,700,000.00	2-Sep-16	2,700,000.00	Annually	12638
4-Oct-17	3,000,000.00	2.7000%	Auswide Bank	A-3	3,000,000.00	5-Apr-17	3,000,000.00	AtMaturity	12696
4-Oct-17	2,000,000.00	2.8000%	Hunter United Employees CU	NR	2,000,000.00	5-Apr-17	2,000,000.00	AtMaturity	12699
10-Oct-17	3,000,000.00	3.0000%	Westpac Group	A-1+	3,000,000.00	1-Sep-16	3,000,000.00	Annually	12637
24-Oct-17	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	22-Sep-16	2,000,000.00	Annually	12646
7-Nov-17	1,500,000.00	2.8000%	Hunter United Employees CU	NR	1,500,000.00	12-May-17	1,500,000.00	AtMaturity	12688
15-Nov-17	1,000,000.00	2.7500%	Police Credit Union (SA)	NR	1,000,000.00	19-May-17	1,000,000.00	AtMaturity	12714
21-Nov-17	3,000,000.00	2.7000%	ING Bank (Australia)	A-1	3,000,000.00	17-May-17	3,000,000.00	AtMaturity	12712
22-Nov-17	3,000,000.00	2.7000%	ING Bank (Australia)	A-1	3,000,000.00	22-May-17	3,000,000.00	AtMaturity	12716
5-Dec-17	2,000,000.00	2.9500%	Defence Bank	A-2	2,000,000.00	8-Dec-16	2,000,000.00	AtMaturity	12664
12-Dec-17	3,000,000.00	2.7000%	ME Bank	A-2	3,000,000.00	30-May-17	3,000,000.00	AtMaturity	12723
19-Dec-17	3,000,000.00	2.7000%	ME Bank	A-2	3,000,000.00	23-May-17	3,000,000.00	AtMaturity	12718
3-Jan-18	3,000,000.00	2.8000%	Bank Australia	A-2	3,000,000.00	5-Apr-17	3,000,000.00	AtMaturity	12697
16-Jan-18	2,500,000.00	2.7200%	Rural Bank	A-2	2,500,000.00	1-Jun-17	2,500,000.00	AtMaturity	12727
24-Jan-18	2,000,000.00	2.5000%	National Australia Bank	A-1+	2,000,000.00	25-Aug-17	2,000,000.00	AtMaturity	12745
29-Jan-18	3,000,000.00	2.7000%	ME Bank	A-2	3,000,000.00	5-May-17	3,000,000.00	AtMaturity	12708
30-Jan-18	1,500,000.00	2.6500%	Suncorp Bank	A-1	1,500,000.00	20-Jun-17	1,500,000.00	AtMaturity	12733

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Coupon Frequency	Reference
31-Jan-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	31-Jul-17	3,000,000.00	AtMaturity	12737
13-Feb-18	2,000,000.00	2.6100%	Bank of Queensland	A-2	2,000,000.00	4-Aug-17	2,000,000.00	AtMaturity	12738
21-Feb-18	2,000,000.00	2.5500%	Bank of Queensland	A-2	2,000,000.00	23-Aug-17	2,000,000.00	AtMaturity	12744
7-Mar-18	3,500,000.00	2.5600%	National Australia Bank	A-1+	3,500,000.00	31-Aug-17	3,500,000.00	AtMaturity	12746
13-Mar-18	3,000,000.00	2.7500%	Defence Bank	A-2	3,000,000.00	14-Jun-17	3,000,000.00	AtMaturity	12732
27-Mar-18	2,000,000.00	2.9000%	Police Credit Union (SA)	NR	2,000,000.00	27-Mar-17	2,000,000.00	AtMaturity	12692
27-Mar-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	10-Aug-17	3,000,000.00	AtMaturity	12741
10-Apr-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	16-Aug-17	3,000,000.00	AtMaturity	12743
23-Apr-18	4,000,000.00	2.6500%	ME Bank	A-2	4,000,000.00	8-Aug-17	4,000,000.00	AtMaturity	12739
8-May-18	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	16-May-17	3,000,000.00	AtMaturity	12711
24-May-18	2,000,000.00	2.8500%	Credit Union Australia	A-2	2,000,000.00	25-May-17	2,000,000.00	AtMaturity	12719
19-Jun-18	5,000,000.00	2.8500%	Defence Bank	A-2	5,000,000.00	30-May-17	5,000,000.00	Annually	12722
27-Jun-18	2,000,000.00	2.8000%	Police Credit Union (SA)	NR	2,000,000.00	14-Aug-17	2,000,000.00	AtMaturity	12742
6-Jul-18	2,000,000.00	2.8500%	Bank Australia	A-2	2,000,000.00	6-Jul-17	2,000,000.00	AtMaturity	12736
9-Aug-18	2,000,000.00	2.7000%	Bendigo and Adelaide Bank	A-2	2,000,000.00	9-Aug-17	2,000,000.00	AtMaturity	12740
22-Feb-19	2,000,000.00	3.1000%	Westpac Group	AA-	2,000,000.00	22-Sep-16	2,000,000.00	Annually	12645
89,700,000.00		2.7482%			89,700,000.00		89,700,000.00		

Term Deposits - Custodial

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Coupon Frequency	Reference
26-Feb-18	2,300,000.00	2.8000%	Credit Union Australia	A-2	2,300,000.00	24-Feb-17	2,300,000.00	AtMaturity	Bushfire
2,300,000.00		2.8000%			2,300,000.00		2,300,000.00		

Floating Rate Notes

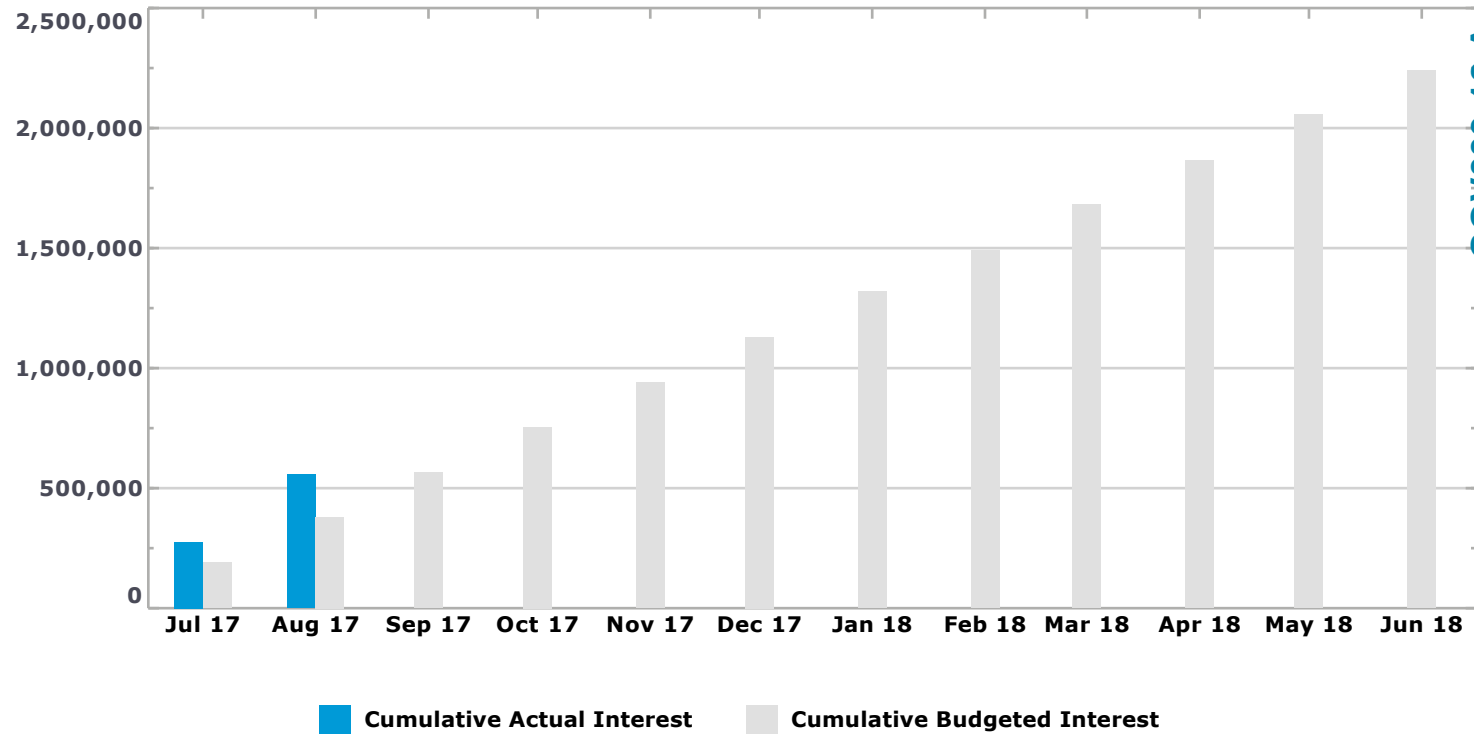
Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Next Coupon Date	Reference
29-Jun-18	2,000,000.00	2.7550%	POL Snr FRN (Jun18) BBSW+ 1.05%	A-2	2,000,000.00	29-Jun-17	1,999,980.00	22-Sep-17	12734
7-Jun-19	1,500,000.00	3.3400%	GBS Snr FRN (Jun19) BBSW+ 1.60%	BBB	1,500,000.00	7-Jun-16	1,498,920.00	7-Sep-17	12592
11-Jun-19	1,500,000.00	2.8200%	AMP Snr FRN (Jun19) BBSW+ 1.10%	A	1,500,000.00	11-Dec-15	1,511,055.00	11-Sep-17	12531
18-Jul-19	2,000,000.00	3.1450%	ME Bank Snr FRN (Jul19) BBSW+ 1.45%	BBB	2,000,000.00	18-Jul-16	2,010,820.00	18-Oct-17	12612
30-Aug-19	1,000,000.00	3.2600%	GBS Snr FRN (Aug19) BBSW+ 1.55%	BBB	1,000,000.00	30-Aug-16	1,000,000.00	30-Nov-17	12631
28-Oct-19	1,500,000.00	3.0900%	TMB Snr FRN (Oct19) BBSW+ 1.40%	BBB	1,500,000.00	28-Oct-16	1,501,485.00	30-Oct-17	12649
3-Mar-20	2,000,000.00	2.8300%	MAC Snr FRN (Feb20) BBSW+ 1.10%	A	2,007,220.00	29-Jan-16	2,020,400.00	4-Sep-17	12547
20-Mar-20	1,250,000.00	3.0200%	CUA Snr FRN (Mar20) BBSW+ 1.30%	BBB	1,250,000.00	20-Mar-17	1,249,337.50	20-Sep-17	12689
7-Apr-20	2,000,000.00	3.0550%	NPBS Snr FRN (Apr20) BBSW+ 1.35%	BBB	1,987,480.00	25-Jul-16	2,001,960.00	9-Oct-17	12618
4-May-20	850,000.00	2.9900%	HBS Snr FRN (May20) BBSW+ 1.30%	Ba1	850,000.00	4-May-17	850,178.50	6-Nov-17	12706
18-Aug-20	3,000,000.00	2.7900%	BEN Snr FRN (Aug20) BBSW+ 1.10%	BBB+	3,000,000.00	18-Aug-15	3,010,050.00	20-Nov-17	12493
20-Oct-20	2,500,000.00	2.9500%	SUN Snr FRN (Oct20) BBSW+ 1.25%	A+	2,500,000.00	20-Oct-15	2,537,625.00	20-Oct-17	12518
18-Jan-21	2,000,000.00	2.8450%	CBA Snr FRN (Jan21) BBSW+ 1.15%	AA-	2,001,800.00	27-Jan-16	2,029,700.00	18-Oct-17	12546
3-Jun-21	1,500,000.00	2.9000%	WBC Snr FRN (Jun21) BBSW+ 1.17%	AA-	1,500,000.00	3-Jun-16	1,524,180.00	4-Sep-17	12588
12-Jul-21	2,000,000.00	2.9101%	CBA Snr FRN (Jul21) BBSW+ 1.21%	AA-	2,000,000.00	12-Jul-16	2,034,440.00	12-Oct-17	12611
17-Jan-22	1,000,000.00	2.8101%	CBA Snr FRN (Jan22) BBSW+ 1.11%	AA-	1,000,000.00	17-Jan-17	1,012,780.00	17-Oct-17	12668
30-Mar-22	2,000,000.00	2.7550%	AMP Snr FRN (Mar22) BBSW+ 1.05%	A	2,000,000.00	30-Mar-17	2,010,280.00	29-Sep-17	12694
29,600,000.00		2.9374%			29,596,500.00		29,803,191.00		

Total Investments

Face Value (\$)	Current Value (\$)
142,658,402.81	142,861,593.81

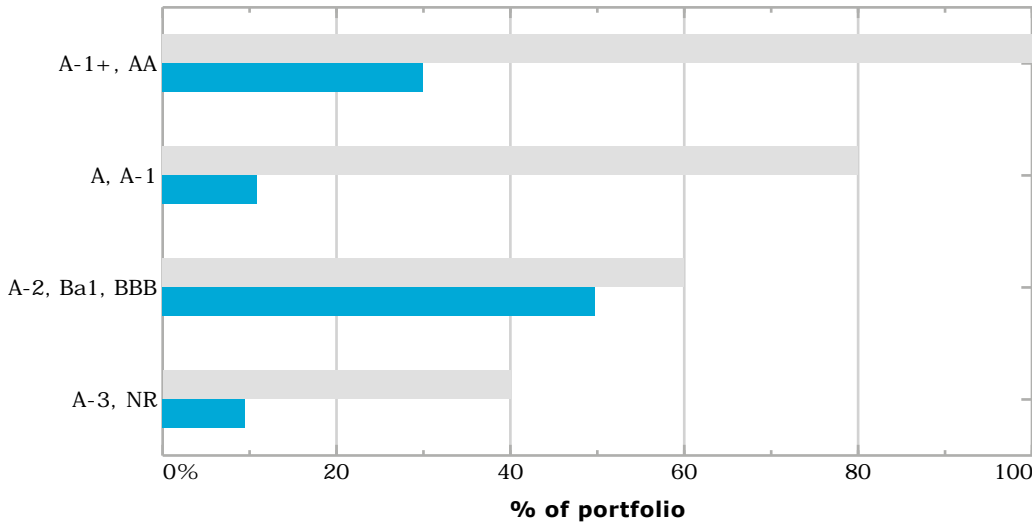
Budgeted vs Actual Returns

	YTD Income from Investments (\$)	Interest Earned (Progressive % of Annual Budget)
July 2017	275,628	12.30%
August 2017	555,751	24.81%
Budget Target	2,240,000	

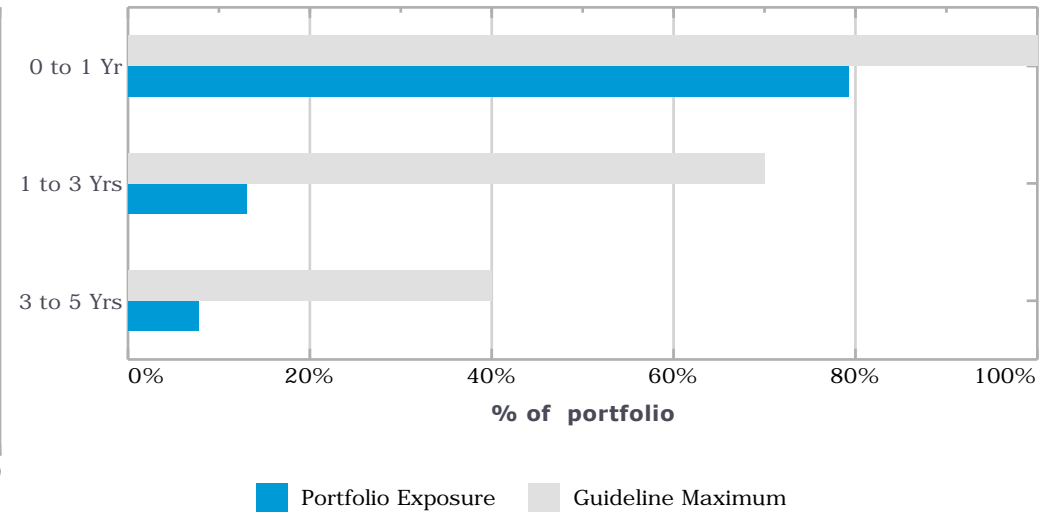


GOV009-18 Appendix B

Total Credit Exposure



Term to Maturities



	Credit Rating	Face Value (\$)	Guideline Max
Short Term	A-1+	34,258,403	
Long Term	AA	8,500,000	
		42,758,403	30% 100% ✓
Short Term	A-1	7,500,000	
Long Term	A	8,000,000	
		15,500,000	11% 80% ✓
Short Term	A-2	57,800,000	
Long Term	Ba1	850,000	
Long Term	BBB	12,250,000	
		70,900,000	50% 60% ✓
Short Term	A-3	3,000,000	
No Rating	NR	10,500,000	
		13,500,000	9% 40% ✓
		142,658,403	100%

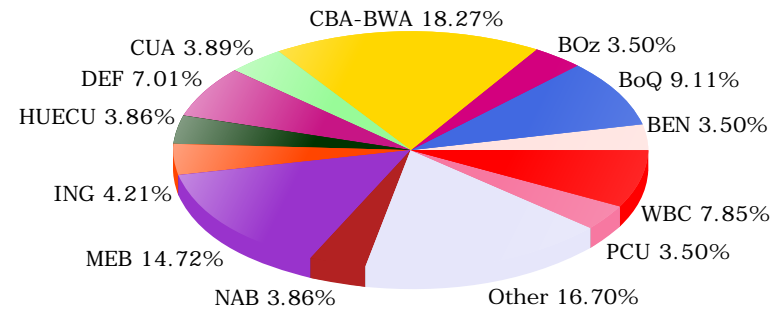
	Face Value (\$)	Guideline Max
Between 0 and 1 Year	113,058,403	79% 100% ✓
Between 1 and 3 Years	18,600,000	13% 70% ✓
Between 3 and 5 Years	11,000,000	8% 40% ✓
	142,658,403	

Detailed Maturity Profile	Face Value (\$)
00. Cash + Managed Funds	21,058,403 15%
01. Less Than 30 Days	7,700,000 5%
02. Between 30 Days and 60 Days	10,000,000 7%
03. Between 60 Days and 90 Days	8,500,000 6%
04. Between 90 Days and 180 Days	29,300,000 21%
05. Between 180 Days and 365 Days	36,500,000 26%
06. Between 365 Days and 3 Years	18,600,000 13%
07. Between 3 Years and 5 Years	11,000,000 8%
	142,658,403

Individual Institutional Exposures

Individual Institutional Exposure Charts

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
AMP Bank	A, A-1	3,500,000	57,063,361
Auswide Bank	A-3, BBB-	3,000,000	0
Bank Australia	A-2, BBB	5,000,000	28,531,681
Bank of Queensland	A-2, BBB+	13,000,000	28,531,681
Bendigo and Adelaide Bank	A-2, BBB+	5,000,000	28,531,681
Commonwealth Bank of Australia	A-1+, AA-	26,058,403	64,196,281
Credit Union Australia	A-2, BBB	5,550,000	28,531,681
Defence Bank	A-2, BBB	10,000,000	28,531,681
Greater Building Society	A-2, BBB	2,500,000	28,531,681
Heritage Bank	P-2, Ba1	850,000	28,531,681
Hunter United Employees CU	NR	5,500,000	57,063,361
ING Group	A-1, A	6,000,000	57,063,361
Macquarie Group	A-1, A	2,000,000	57,063,361
Members Equity Bank	A-2, BBB	21,000,000	28,531,681
National Australia Bank	A-1+, AA-	5,500,000	64,196,281
Newcastle Permanent Building Society	A-2, BBB	2,000,000	28,531,681
Police Bank Ltd	A-2, BBB	2,000,000	28,531,681
Police Credit Union (SA)	NR	5,000,000	57,063,361
Rural Bank	A-2, BBB+	2,500,000	28,531,681
Suncorp Bank	A-1, A+	4,000,000	57,063,361
Teachers Mutual Bank	A-2, BBB	1,500,000	28,531,681
Westpac Group	A-1+, AA-	11,200,000	64,196,281
		142,658,403	



GOV010-18 LOCAL GOVERNMENT ASSOCIATION OF NSW ANNUAL CONFERENCE 2017 - APPOINTMENT OF DELEGATES AND CALLS FOR MOTIONS

Attachments: Appendix A

EXECUTIVE SUMMARY

- The Local Government NSW Annual Conference 2017 is being held at the Hyatt Regency, Sydney from 4-6 December, 2017.
- The Conference this year will also feature the elections for the LGNSW Board positions.
- Council needs to appoint voting delegates, and alternate delegates, if necessary, to represent Council at the Conference.
- Council will be informed of its entitlement to voting delegates on Friday, 13 October 2017 and this will allow Council to resolve attendees, voting delegates and alternates when this report is considered by Council at the meeting to be held on 16 October, 2017.
- Council has the opportunity to put forward Motions to the Conference. This report recommends Council tables a Motion for the adoption of the security strategy.

REPORT RECOMMENDATION

That at the Ordinary Council Meeting on 16 October 2017:

1. Approval be given for interested Councillors, and staff as authorised by the General Manager, to attend the Local Government NSW Annual Conference at Hyatt Regency, Sydney from 4-6 December 2017.
2. Consideration be given to the appointment of voting delegates and alternate delegates, if necessary, to the Local Government NSW Annual Conference.
3. Council forwards a Motion with accompanying background note seeking Federal Government funding to implement the national security strategy (as detailed in this report) for inclusion in the Local Government NSW Annual Conference papers.

PURPOSE

This report informs Council of the Local Government NSW (LGNSW) Annual Conference that is being held in Sydney from 4-6 December, 2017.

BACKGROUND

The Conference is the annual policy-making event for all councils of NSW, it is the pre-eminent event of the local government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

The Conference at the Hyatt Regency, Sydney officially commences at 3.00pm on Monday, 4 December 2017 and concludes on Wednesday, 6 December, 2017.

Speakers at the 2017 Conference include:

- The Hon Gladys Berijikian MP, Premier of New South Wales
- Councillor Keith Rhoades AFSM, President LGNSW
- The Hon Gabrielle Upton MP, Minister for Local Government
- The Hon Peter Primrose MLC, Shadow Minister for Local Government
- The Hon Melinda Pavey MP, Minister for Roads, Maritime and Freight

Full details of the Draft Conference Program are included in Appendix A.

DISCUSSION

At this year's conference there will be two different types of voting, with two separate rolls of voters, one for voting in the Elections of Office Bearers and the Board, and a separate roll of voters for voting on motions. The formula for calculating both types of voters is in the Association's rules.

LG NSW has advised the following key dates for the voting at this year's conference:

- Monday, 9 October 2017 – This is the calculation date for voting entitlements. Only LGNSW members who are financial on 9 October 2017 will receive voting entitlements.
- Friday, 13 October 2017 – LGNSW will advise Council of our voting entitlements for voting on motions and for voting in the Board election by this date.
- Wednesday, 1 November 2017 – Council is required to provide the names of their voting delegates to LGNSW by this date. Nominations received after this date cannot be accepted.
- 5pm AEDT Monday, 4 December 2017 – Council may notify a change to the names of our voting delegates for the Board election by giving notice in writing signed by either the Mayor or the General Manager to both the Chief Executive of LGNSW (or their nominee) and the Returning Officer by 5pm (AEDT) on 4 December 2017. The AEC has determined that names of members voting delegates for the Board election may not be changed after this date/time.

LG NSW has advised that council will be informed of its entitlement to voting delegates for both rolls on Friday, 13 October 2017. Whilst the number of voting delegates is not yet confirmed at the last conference that featured a board election (2015) Council was entitled to eleven (11) voting delegates for motions considered at the conference, this number was reduced to ten (10) voting delegates when voting for Office Bearers and the Board.

This report is being presented to the October round of Committee Meetings as Council has to finalise its registration and nomination of voting delegates and submit them to LGNSW by Monday, 23 October 2017 to receive the early bird discount on registration fees.

Council will be informed of its entitlement to voting delegates for both rolls on Friday, 13 October 2017 and this information will be distributed to Councillors as soon as it is received so that Council can resolve attendees, voting delegates and alternates when this report is considered by Council at the meeting to be held on 16 October 2017.

Council also has the opportunity to put forward Motions which in Council's opinion are of relevance to local government and require action from another level of government. An emerging issue of relevance to all levels of government is the management of community safety during major events. Council hosts or facilitates several major events each year including Oz-Fest (Australia Day celebrations), national sporting events and numerous community events as well as several local chamber of commerce events in Cronulla, Gymea, Engadine and Sutherland.

Council has been working proactively with local NSW Police Commanders in identifying and taking preventative measures to protect the community against potential acts of terrorism in public places, especially during major events. Several sites in the Sutherland Shire have been identified for anti-terrorism treatment (details redacted for security reasons) and are in the process of being modified.

Proposed Background Note:

Security is a current issue for governments in Australia. NSW received its first ever Minister for Counter Terrorism in January 2017 and the Federal Government recently released *Australia's Security Strategy for Protecting Crowded Places from Terrorism*. Councils frequently hold large events in the community and in public places. The onus of risk assessment, including the consideration of risk of attack from violent members of the community, is on council event organisers. Therefore, council events require a strategic approach to security and the prevention of attack. As terrorism crosses all levels of government, the Federal Government should be sharing the burden in providing funding specifically to councils to implement Australia's Security Strategy.

Proposed Motion:

Adoption of National Security Strategy

THAT:

1. LGNSW calls on the Australian government to provide funding to support councils to implement the National Security Strategy at a local level.
2. All councils adopt the steps outlined in the Australian Government's '*Security Strategy for Protecting Crowded Places from Terrorism*' and the associated self-assessment guides in order to counter violent extremism in crowded places and events.

Should Council adopt this Motion Council delegates will have the opportunity to present it at the Conference.

RESOURCING STRATEGY CONSIDERATIONS

Early Bird registration is available until 23 October 2017 at a rate of \$899. Normal registration is \$999 per delegate. Currently funds of approximately \$10,180 remain in the elected members' conference account.

STRATEGIC ALIGNMENT

The attendance of Councillors at the annual LG NSW Conference contributes towards the Community Strategic Plan Strategy of ensuring community confidence in Sutherland Shire Council as Councillors will acquire new knowledge and skills and have the opportunity to influence industry wide initiatives and lobbying strategies that are to the benefit of the residents of the Sutherland Shire.

Community Strategic Plan Strategy	Delivery Program (2017-2021) Deliverables
1.4 Ensure community confidence in Sutherland Shire Council.	1L.3 Develop Councillor Development Strategy and Program

POLICY AND LEGISLATIVE REQUIREMENTS

Attendance by Councillors to the LG NSW Conference is consistent with Council's Policy for the Payment of Expenses and Provision of Facilities to the Mayor and Councillors.

CONCLUSION

The conference provides an opportunity for Councillors to participate in the annual policy making event which is held for all NSW Councils, approval is therefore recommended for Councillors and staff to attend. Additionally, Councillors must give consideration to the nomination of voting delegates, and alternate delegates (if necessary) for the Conference.

Motions of relevance to Council and local government itself can be listed in the Conference papers. It is recommended Council tables a Motion that seeks funding for the implementation of the newly created National Security Strategy given Council's exposure to terrorism threats during major events hosted or facilitated by Council.

RESPONSIBLE OFFICER

The officer responsible for the preparation of this Report is the Acting Manager Governance and Customer Service, Anton Usher, who can be contacted on 9710 0713.

File Number: 2015/2536

Local Government NSW Annual Conference 2017

Monday 4 – Wednesday 6 December 2017

Main conference venue is Hyatt Regency Sydney, 161 Sussex Street Sydney

This program is correct at the time of publication; speakers and program details may have changed due to unforeseen circumstances.

DRAFT PROGRAM (as of 30 August 2017)

MONDAY 4 December	
1.00pm – 4.00pm	Bump in sponsors to set up trade exhibition Bump in voting booths into Wharf 4 and 5
2.00pm – 4.45pm	Registration opens in foyer entrance to main ballrooms
3.00pm – 4.00pm	Two optional concurrent briefing sessions. Coming together post-amalgamation: lessons and next steps three case studies Peter Tegart , Interim General Manager, Queanbeyan Palerang Regional Council Gail Connolly , General Manager, Georges River Council To be confirmed or Elected life and good governance: building your capabilities. A session for new councillors
4.00pm – 5.00pm	Sessions repeated above
5.00pm – 7.00pm	President's Opening Reception in Maritime Ballroom in the trade exhibition
TUESDAY 5 December – Business Session Day 1 / Grand Ballroom/Maritime Ballroom	
7.30am – 5.00pm	Registration opens
8.00am – 9.00am	Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors (Voting for all positions at the one time) in Wharf 3, 4 and 5 (rooms)
8.15am – 9.00am	Distribution of voting materials and electronic handsets Trade exhibition opens in Maritime Ballroom
9.15am – 9.45am	Address from The Hon Gladys Berjiklian MP , Premier of New South Wales
9.45am – 11.00am	Address from Cr Keith Rhoades AFSM , President, LGNSW Opening of the Federal Conference , chaired by Cr Keith Rhoades AFSM including demonstration of voting units, adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members. Business session and consideration of motions.

	<p>Opening of the State Conference, chaired by Cr Keith Rhoades AFSM including adoption of standing orders. Presentation of the auditor's report, general financial and operating report to members.</p> <p>Business sessions and consideration of motions.</p>
11.00am – 11.30am	<p>Morning tea in trade exhibition area Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p>
11.30am – 1.00pm	Consideration of Conference business continued, chaired by the President
1.00pm – 2.00pm	<p>Lunch in trade exhibition Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p>
2.00pm – 3.30pm	Consideration of Conference business continued, chaired by the President
3.30pm – 4.00pm	<p>Afternoon tea in trade exhibition area Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p>
4.00pm – 5.30pm	<p>Consideration of Conference business continued, chaired by the President Collection of all electronic handsets and motions voting cards Conference business session closes</p>
5.30pm – 6.30pm	<p>Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors Voting closes</p>
6.00pm – 7.00pm	Delegate networking function in trade exhibition area
7.30pm	Trade exhibition closes. Free night for delegates.
Wednesday 6 December– Business Session Day 2 / Grand Ballroom/Maritime Ballroom/Wharf rooms	
7.30am – 5.00pm	Registration opens
7.30am – 8.45am	<p>Australian Local Government Women's Association (ALGWA NSW) Breakfast Special Guest Speaker Rhoda Roberts, Head of First Nation Programming, Sydney Opera House, Festival Director Boomerang, will speak on Accessing and Creating Relationships with Your Local Community.</p>
8.00am – 5.30pm	Trade exhibition open in Maritime Ballroom
9.00am – 9.05am	Introduction by Ellen Fanning , Master of Ceremonies
9.05am – 9.20am 9.20am – 9.35am	<p>Address from The Hon Gabrielle Upton MP, Minister for Local Government Facilitated questions from the conference to the Minister</p>
9.35am – 10.05am	Keynote: Dr Jonathan Carr-West , Chief Executive, Local Government Information Unit UK presents on Transforming Local Government
10.05am – 10.30am	Morning tea in trade exhibition area
10.30am – 10.45am 10.45am – 11.00am	<p>Address from The Hon Peter Primrose MLC, Shadow Minister for Local Government Facilitated questions from the conference to the Shadow Minister</p>

11.00am – 11.15am	Address from The Hon Melinda Pavey MP , Minister for Roads, Maritime and Freight
11.15am – 11.30am	Address from Carolyn McNally , Secretary of the Department of Planning and Environment, on Housing Affordability and Partnerships with Councils.
11.30am – 11.40am	MC to facilitate Q and A to both speakers (10 mins only)
11.40am – 12.10pm	Address from Stuart Reeve , Managing Director, Micromex Research and Consulting on Community Perceptions of Local Government
12.10pm – 12.30pm	Presentation of the AR Bluett Awards (20 mins)
12.30pm - 12.40pm	Address from Cr Keith Rhoades AFSM , LGNSW President on Association Initiatives
12.40pm – 12:50pm	Treasurer’s Report
12.50pm – 1.40pm	Lunch in the trade exhibition area General Managers Lunch sponsored by StateCover: a short update from StateCover, Local Government Super and LGP (30 mins)
1.40pm – 3.10pm	MOVE TO CONCURRENT SESSIONS
Environment and Planning 1.40pm – 1.45 intro 1.45pm – 2.05pm 2.05pm – 2.10 intro 2.10pm – 2.30pm 2.30pm – 2.35intro 2.35pm – 2.55pm 2.55pm – 3.10pm Q and A	Stream facilitated by Stephen Beaman PSM , Executive Director Waste and Resource Recovery, Environment Protection Authority (EPA). <ul style="list-style-type: none"> • Dr Bruce Christie, Deputy Director General, Biosecurity and Food Safety, Department of Primary Industries on The biosecurity framework and shared responsibilities • Stephen Beaman PSM, Executive Director Waste and Resource Recovery EPA on Introducing a Container Deposit Scheme • Tom Celebrezze, Director Biodiversity Policy, Office of Environment and Heritage Biodiversity reforms and Local Government
Infrastructure and Economics 1.40pm – 1.45 intro 1.45pm – 2.05pm 2.05pm – 2.10 intro 2.10pm – 2.30pm 2.30pm – 2.35intro 2.35pm – 2.55pm 2.55pm – 3.10pm Q and A	<ul style="list-style-type: none"> • Greg Dyer, General Manager City of Parramatta, Case study on the Redevelopment of Parramatta Square • Susie Matthews, Director Small Business Engagement, NSW Department of Industry on In Support of night-time economies • Sean Gordon, Chief Executive Officer, Darkinjung Local Aboriginal Land Council on Building local economies and the economic development of aboriginal lands

<p>People and Communities</p> <p>1.40pm – 1.45 intro 1.45pm – 2.05pm 2.05pm – 2.10 intro 2.10pm – 2.30pm 2.30pm – 2.35intro 2.35pm – 2.55pm 2.55pm – 3.10pm Q and A</p>	<ul style="list-style-type: none"> • Jody Broun, Director NSW/ACT, Red Cross on Disaster Preparedness – council’s building resilience with their communities in times of natural disaster or accident • Wendy Waller, Mayor and Shabnam Bhana, Community Development Worker, Liverpool City Council, and Cr Greg Conkey, Mayor, Wagga Wagga City Council on Refugee Resettlement • Mary Barry, Chief Executive Officer, Our Watch on the national framework for preventing violence against families and women
<p>3.10pm – 3.20pm</p> <p>3.20pm – 4.00pm</p> <p>4.00pm – 4.30pm</p>	<p>RETURN TO PLENARY SESSION AND CLOSE OF CONFERENCE</p> <p>Keynote: Annabel Crabb, Walkley Award winning journalist on ‘What the community wants and expects from government; what local government can learn from the international, national and state experience; and what it means for local government in the future’.</p> <p>Afternoon tea and delegate networking function in trade exhibition area</p>
<p>7.30pm – 11.00pm</p>	<p>CONFERENCE DINNER, Grand Ballroom Hyatt Regency (in the conference room)</p>
<p>7.30pm</p> <p>7.45pm</p> <p>8.00pm</p> <p>8.10pm</p> <p>8.35pm</p> <p>9.35pm</p> <p>11.00pm</p>	<p>Doors open</p> <p>Delegates seated and entrée served</p> <p>LGNSW President introduces Elite Sponsor, StateCover Mutual Limited</p> <p>LGNSW President and Elite Sponsor present the Outstanding Service Awards Presentation of the Heart Foundation Local Government Awards National Winner by CEO Kerry Doyle (invited)</p> <p>Main course served</p> <p>Entertainment and dancing</p> <p>Function finishes</p>
<p>CLOSE OF CONFERENCE</p>	

This program is correct at the time of publication. Speakers and program details may change due to unforeseen circumstances.