



## **Additional Report**

### **Council Meeting**

**Tuesday, 18 April 2017**

**6:30pm**

**Council Chambers,  
Level 2, Administration Building  
4-20 Eton Street, Sutherland**

## **ADDITIONAL REPORT**

### **12. REPORTS FROM OFFICERS**

COR045-17      Correction to Minutes of the Council Meeting held on 20 March, 2017

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**COR045-17      CORRECTION TO MINUTES OF THE COUNCIL MEETING HELD ON  
20 MARCH, 2017**

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COR045-17

**Attachments:** Nil**EXECUTIVE SUMMARY**

- Council staff recently identified that the minutes of the Shire Planning Committee meeting held on 6 March, 2017 and the Council meeting held on 20 March, 2017 contained an error and did not accurately reflect the decision in relation to item PLN025-17.
- At the Shire Planning Committee meeting the staff recommendation to the IHAP was moved by Cr Plibersek and seconded by Cr Provan, and was voted upon and accepted by majority vote with only Cr Collier voting against.
- The minutes of that meeting erroneously show that the recommendation from the IHAP was adopted. Governance staff have checked the audio recording of the meeting and the staff recommendation was clearly moved by Cr Plibersek and seconded by Cr Provan.
- The minutes of the Council meeting of 20 March, 2017 are to be adopted at this meeting and should be corrected to address this administrative error and to allow the approval for the development to be issued.

**REPORT RECOMMENDATION**

That the minutes of the Shire Planning Committee meeting held on 6 March, 2017 and the Council meeting held on 20 March, 2017 be amended to correct an error in the recorded resolution of Council in relation to item PLN025-17, with the following resolution to be recorded:

That Development Application No. 16/0662 for the demolition of existing structures and construction of 3 townhouses at Lot 47 DP 9458 (No. 16) Houston Street, GyMEA be approved, subject to conditions of development consent and design changes detailed in Appendix "A" of the Report (PLN025-17).

**PURPOSE**

The purpose of this report is to advise Council of an error in the minutes of the Shire Planning Committee meeting held on 6 March, 2017 and the Council meeting dated 20 March, 2017.

**BACKGROUND**

At the Shire Planning Committee meeting held on Monday 6 March, 2017 the Committee considered a report in relation to a Development Application for the demolition of existing structures and construction of three townhouses at 16 Houston Street, Gynea (PLN025-17).

During debate of item PLN025-17 the staff recommendation to the Independent Hearing and Assessment Panel was moved by Cr Plibersek and seconded by Cr Provan, and was voted upon and accepted by majority vote with only Cr Collier voting against.

**DISCUSSION**

Governance Unit staff recently identified that the minutes of the meeting erroneously show that the recommendation from the IHAP was adopted. Governance staff have checked the audio recording of the meeting and the staff recommendation was clearly moved by Cr Plibersek and seconded by Cr Provan.

When the item was considered by Council on Monday 20 March, 2017 the item PLN025-17 was moved in bulk and was not debated by Council and as such the incorrectly noted decision flowed through and was placed in the Council Minutes for that meeting.

**BUDGET AND RESOURCES**

Council Meetings and Minutes are the responsibility of the Governance and Customer Service Unit and this particular report / issue has no budgetary impact.

**POLICY**

The approval for this Development Application cannot be issued without an appropriately adopted resolution of Council.

**CONCLUSION**

The Shire Planning Committee voted a recommendation for PLN025-17 that adopted the Staff recommendation to the IHAP. An incorrect recommendation was placed in the minutes for that meeting and subsequently was resolved in bulk by Council. The approval for this Development Application cannot be issued without an appropriately adopted resolution of Council, as such it is appropriate to amend the minutes of the meeting of the Shire Planning Committee of 6 March, 2017 and the Council Meeting of 20 March, 2017.

**RESPONSIBLE OFFICER**

The officer responsible for the preparation of this Report is the Manager Governance and Customer Service, Todd Hopwood, who can be contacted on 9710 0817.

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