



Minutes

Corporate Governance Committee

Monday, 4 November 2019

7:12pm

Council Chambers,
Level 2, Administration Building,
4-20 Eton Street, Sutherland

SUTHERLANDSHIRE

PRESENT: Councillor Nicholls (Chairperson) together with Councillor Collier, Councillor Croucher, Councillor Forshaw, Councillor Johns (7:13pm), Councillor Plibersek and Councillor Simpson (7:22pm).

STAFF IN ATTENDANCE: Director Corporate Support (Clare Phelan), Chief Financial Officer (Mitch Woods), Manager Communications & Engagement (Rebecca Dalton), Manager Governance Risk & Compliance (Anton Usher), Governance Advisor (Bernadette Feltham) and Governance Officer (Jill Bleszynski)

APOLOGY

Nil

DISCLOSURES OF INTEREST

File Number: 2015/14239

Nil.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION: (Councillor Plibersek/Councillor Croucher)

That the Minutes of the Meeting of the Corporate Governance Committee held on Tuesday 08 October 2019 be confirmed as a correct record.

GOV027-19 **Quarterly Budget Review - September 2019**

File Number: 2019/353740

RECOMMENDATION: (Councillor Croucher/Councillor Plibersek)

THAT:

1. The report Quarterly Budget Review – September 2019 be received and noted.
2. The proposed variations to the 2019/20 Budget detailed in the attachments to the report Quarterly Budget Review – September 2019 be adopted and the Operational Plan 2019/20 be amended accordingly.

GOV028-19 Conduct of the 2020 Sutherland Shire Local Government Elections
File Number: 2019/330818

RECOMMENDATION: (Councillor Johns/Councillor Forshaw)

THAT:

1. The report "Conduct of the 2020 Sutherland Shire Local Government Elections" be received and noted.
2. The NSW Electoral Commission cost estimate of \$1,226,084 (excluding GST) to conduct the 2020 Council elections be accepted on terms and conditions to the satisfaction of the Chief Executive Officer.
3. In accordance with the Power of Attorney dated 24 October 2018 (Registered 29 October 2018, Book 4751 No. 700), Manjeet Grewal, Council's Chief Executive Officer execute any necessary documentation to give effect to this Resolution.
4. Representations be made to Southern Sydney Regional Organisation of Councils (SSROC) and Local Government NSW (LGNSW) seeking advice on their current policy position with respect to election funding and co-sourcing.

Councillor Simpson arrived during discussion of the following item (7:22pm)

GOV029-19 Council Meeting Cycle and Schedule Of Council Meeting Dates
File Number: 2015/904

RECOMMENDATION: (Councillor Johns/Councillor Croucher)

THAT:

1. Council determine Option 2 as its preferred meeting structure and schedule of meeting dates for Council and Council Standing Committees, for the period 01 January 2020 to 10 September 2020 from the options contained in **Appendix A** of this report.
2. The selected meeting structure and schedule of meeting dates from Appendix A in this report be adopted.

GOV030-19 Review of Submissions Process to Other Levels of Government
File Number: 2015/4387

RECOMMENDATION: (Councillor Johns/Councillor Plibersek)

THAT:

The report on review of submissions process to Other Levels of Government be received and noted.

GOV031-19 Community Engagement Policy - Post Exhibition
File Number: 2017/285069

RECOMMENDATION: (Councillor Croucher/Councillor Plibersek)

THAT:

1. Council receive and note the report on the exhibition of the draft Community Engagement Policy; and
2. Council adopt the draft Community Engagement Policy as attached.

GOV032-19 Request for Financial Assistance - Chuo Sister City Youth Exchange
Program
File Number: 2018/321548

RECOMMENDATION: (Councillor Johns/Councillor Croucher)

THAT:

1. Council receive and note the report on Request for Financial Assistance – Chuo Sister City Youth Exchange Program.
2. Pursuant to Section 356 of the Local Government Act 1993, provide funding of \$9,000 to Sutherland Shire-Chuo City Committee Inc. to support the Youth Exchange Program.

GOV033-19 2019 ARIC Review of Committee Performance
File Number: 2019/332752

RECOMMENDATION: (Councillor Forshaw/Councillor Croucher)

THAT:

The report outlining results of the 2019 ARIC Performance Self-Assessment be received and noted.

GOV034-19 **Minutes of Audit, Risk and Improvement Committee Special Purpose
Finance Meeting**
File Number: 2019/332752

RECOMMENDATION: (Councillor Plibersek/Councillor Croucher)

THAT:

The minutes of the Special Purpose Meeting of the Sutherland Shire Council Audit, Risk and Improvement Committee held on 15 October 2018 be received and noted.

QUESTIONS:

**GOV028-19 Conduct of the 2020 Sutherland Shire Local Government
Elections**

Councillor Johns submitted the following question:

What was the cost of the previous election conducted by Council staff?

The Director Corporate Support advised the question would be taken on notice and a response will be provided.

GOV031-19 Community Engagement Policy – Post Exhibition

Councillor Johns submitted the following question:

What is the process for handling petitions tabled at a Council Meeting?

The Director Corporate Support advised the question would be taken on notice and a response will be provided.

Personal Statement by Councillor Simpson

Councillor Simpson made a personal statement in relation GOV032-19 – Request for Financial Assistance – Chuo Sister City Youth Exchange Program.

To ensure that our Sister City Committees deal with disadvantaged children to ensure that no children are left out of the programs.

The Meeting closed at 7:37pm.