



Minutes

Special Council Meeting

Tuesday, 2 October 2018

6.31pm

Council Chambers,
Level 2, Administration Building,
4-20 Eton Street, Sutherland

SUTHERLANDSHIRE

PRESENT: The Mayor, Councillor Pesce, together with Councillor Boyd, Councillor Collier, Councillor Croucher, Councillor Forshaw, Councillor McLean, Councillor Nicholls, Councillor Provan, Councillor Plibersek, Councillor Riad, Councillor Scaysbrook, Councillor Simone and Councillor Steinwall.

STAFF IN ATTENDANCE: The General Manager, Director Corporate Support, Director Shire Infrastructure, Director Shire Services, Acting Director Shire Planning (Mark Carlon), Team Leader Governance (Debbie Lewis) and Governance Advisor (Rachael Zhura).

ACKNOWLEDGEMENT OF COUNTRY

The Mayor, Councillor Pesce, opened the Meeting with an Acknowledgement of Country.

Minute No: 381

APOLOGY

RESOLVED: (Councillor Riad/Councillor Plibersek)

That an apology tendered on behalf of Councillor Johns and Councillor Simpson be accepted and leave of absence granted.

DISCLOSURES OF INTEREST

File Number: 2015/14239

Nil.

Minute No: 382

MM021-18

Mayoral Minute - Recruitment of Senior Staff Positions

File Number: 2015/38148

RESOLVED: (Councillor Pesce/Councillor Riad)

THAT:

1. Council, via a standard procurement process appoints a suitably qualified and experienced recruitment consultant to assist Council recruit a new General Manager and Director Corporate Support, both being senior staff positions under the Local Government Act 1993.
2. Council appoints Ms Manjeet Grewal as Acting General Manager, Sutherland Shire Council and delegates to Ms Grewal the authorities of the General Manager following Mr Phillips' departure until such time the position is filled on a permanent basis.

3. Council rescinds the Power of Attorney delegated to Mr Phillips effective immediately upon the end of his employment at Sutherland Shire Council.

Minute No: 383**COR034-18****Appointment of Councillors to Committees and Schedule of Council Meeting Dates****File Number: 2015/937**

MOTION: (Councillor Riad/Councillor Nicholls)

THAT:

1. Councillors be appointed as members of each Standing Committee, Sub-Committee and Working Party, and as Council representatives on external bodies as listed in Appendix A of the minutes.
2. The schedule of meeting dates contained in revised Appendix B be adopted.

AMENDMENT: (Councillor Scaysbrook/Councillor Plibersek)

THAT:

1. Councillors be appointed as members of each Standing Committee, Sub-Committee and Working Party, and as Council representatives on external bodies as listed in Appendix A of the minutes.
2. The schedule of meeting dates contained in Appendix B of the report be adopted.

The Amendment on being put to the Meeting was carried to become the Motion.

A Division was requested on the Amendment and the following votes were recorded:

In Favour of the Amendment were Councillors Boyd, Collier, Forshaw, McLean, Plibersek, Scaysbrook and Steinwall.

Against the Amendment were the Mayor, Councillor Pesce, together with Councillors Croucher, Nicholls, Provan, Riad and Simone.

The Motion on being put to the Meeting was carried to become the RESOLUTION of the Council **(as shown in the Amendment)**.

The Meeting closed at 7.22pm.

APPENDIX A**REPRESENTATION ON STANDING COMMITTEES,
SUB-COMMITTEES AND EXTERNAL COMMITTEES****October 2018****STANDING COMMITTEES****Corporate Governance Committee**

The Committee shall have responsibility for issues related to the following:

Budget; Financial & Operating Reporting; Statutory Accounts and Reports; Cash Management; Integrated Planning and Reporting; Strategic Plan; Operational Plan Resourcing; Strategy; Long Term Financial Plan; Employment and Industrial Policies; Insurance; Risk Management; Information Management and Technology; Rating Policy; Electoral matters; Organisation Development; Public Relations and Communications Strategy, Corporate Branding, Image and Marketing; Establishment of Fees and Charges; Corporate Governance; Customer Service; and Councillor Support.

Membership: Seven Councillors

Councillor Nicholls - Chairperson
Councillor Plibersek - Deputy Chairperson
Councillor Collier
Councillor Croucher
Councillor Forshaw
Councillor Johns
Councillor Simpson

Quorum: Four Councillors

Shire Infrastructure and Public Domain Committee

The Committee shall have responsibility for issues related to the following:

Development of Engineering Standards; Traffic Management; Street Lighting; Infrastructure design standards; Construction and maintenance, civil infrastructure; Capital Projects implementation and monitoring; Lease/Purchase, roads, pathways and reserves; Construction, maintenance and management of buildings and recreational facilities; Tenders process (works relate); Emergency Services; Subdivision Standards.

Membership: Seven Councillors

Councillor Simpson - Chairperson
Councillor Simone - Deputy Chairperson
Councillor Boyd
Councillor Forshaw
Councillor Johns
Councillor Nicholls
Councillor Scaysbrook

Quorum: Four Councillors

Shire Strategic Planning Committee

The Committee shall have responsibility for issues related to the following:

Produce and monitor the implementation of policies and programs that will deliver a better environment for all who live, reside, work and visit the Sutherland Shire to achieve ecologically sustainable environmental outcomes. Exercise strategic planning functions as defined by the EP&A Act, particularly LEPs and DCPs.

Membership: Seven Councillors

Councillor Provan - Chairperson
Councillor Plibersek - Deputy Chairperson
Councillor Collier
Councillor Croucher
Councillor McLean
Councillor Riad
Councillor Steinwall

Quorum: Four Councillors

Shire Services Committee

The Committee shall have responsibility for issues related to the following:

Social planning (community and recreational needs and analysis), community development, community information, family day care, long day care, school vacation care, aged, disability, multicultural, youth services, community arts and entertainment, sport and recreation planning and development, review of access issues, youth policy, ensuring a high quality of life for older persons and the provision of advice and support in planning and development of facilities to meet the needs of an ageing population, disseminating information to encourage older people to take an increasingly active role in their area and to live an independent, full and healthy lifestyle. Commercial Management and assessment of commercial opportunities; Property Investment; Facilities Management; Beaches and Leisure Facilities, Regulation and Enforcement; Tourism and Economic Development.

Membership: Seven Councillors

Councillor Steinwall - Chairperson
Councillor Riad - Deputy Chairperson
Councillor Boyd
Councillor McLean
Councillor Provan
Councillor Scaysbrook
Councillor Simone

Quorum: Four Councillors

SUB-COMMITTEES**Aboriginal Advisory Sub-Committee**

(Meet at least four meetings per year)

Purpose: To provide a forum for communication between the Aboriginal Community and Council to address and advance Aboriginal issues within the Sutherland Shire.

Chairperson: Aboriginal Community Representative as nominated by members

Deputy Chairperson: Aboriginal Community Representative as nominated by members.

Councillor Croucher

Councillor Nicholls (Alternate)

Arts and Culture Sub-Committee

(Meets quarterly or as required)

Purpose: To consider and provide input into arts and culture initiatives including the Sutherland entertainment precinct redevelopment, major festivals, events and programs as part of Council's adopted Cultural Plan.

Councillor Nicholls - Chairperson

Councillor Boyd - Deputy Chairperson

Councillor Forshaw

Councillor Provan

Councillor Simone

Councillor Steinwall

Audit, Risk and Improvement Committee

(Meet quarterly)

Objective: The objective of the Audit, Risk & Improvement Committee is to enhance the Council's existing governance framework, risk management practices, control, strategy and performance environment by providing independent assurance and assistance to the Council on key aspects of its operations

Councillor Croucher

Councillor Plibersek

Australia Day and Citizenship Committee

(Meet quarterly or as required)

Purpose: Plan and guide the Australia Day and Citizenship Ceremonies and activities within the Sutherland Shire.

Councillor Simpson - Chairperson
Councillor McLean - Deputy Chairperson
Mayor, Councillor Pesce
Councillor Nicholls
Councillor Provan
Councillor Simone

Floodplain Risk Management Committee

(Meet quarterly)

Purpose: The Committee will advise on all matters related to development of Floodplain Risk Management Studies and Plans.

Councillor Scaysbrook - Chairperson
Councillor Croucher - Deputy Chairperson

Hazelhurst Retreat Board

(Meet quarterly or as required)

Purpose: The Board is responsible for ensuring business plans, policies and programs fulfil all objectives in relation to the operations, promotion and ongoing growth of the centre.

Mayor, Councillor Pesce
Councillor Boyd
Councillor Collier
Councillor Johns
Councillor McLean
Councillor Nicholls
Councillor Provan

Heritage and Shire History Committee

(Meet quarterly or as required)

Purpose: Promotion, community awareness and conservation of cultural heritage matters in the Shire and support the recording and promotion of the Shire's history.

Councillor Scaysbrook - Chairperson
Councillor Provan - Deputy Chairperson
Councillor Plibersek

Literary Competition Sub-Committee

(Meets quarterly or as required)

Objective: To plan, guide, promote and seek sponsorship for Council's Literary Competition.

Councillor Collier - Chairperson
Councillor Croucher - Deputy Chairperson
Councillor Forshaw

Sport and Active Communities Sub-Committee

(Meets quarterly or as required)

Purpose: To consider the strategic issues facing sporting associations, sporting clubs and surf clubs and the wider community in terms of desired outcomes, funding opportunities, growth and changing participation levels in conjunction with Council's adopted Sport and Recreation Strategy.

Councillor Simpson - Chairperson
Councillor Croucher - Deputy Chairperson
Councillor Forshaw
Councillor McLean
Councillor Simone

Sutherland Shire Access Committee

(Meet quarterly)

Purpose: To assist Council in the development of universal design strategies which effectively reduce barriers and increase access to both the physical environment and to social, vocational and personal development opportunities for residents.

Councillor Croucher - Chairperson
Councillor McLean - Deputy Chairperson

Sutherland Shire Bushfire Advisory Committee

(Meet minimum three times per year or as required)

Purpose: To advise the Council on all matters related to bush fire prevention and the management of the Bushfire organisation within Sutherland Shire.

Councillor Steinwall - Chairperson
Councillor Simpson - Deputy Chairperson

Sutherland Shire Bushfire Trust

(Meet minimum once per year)

Purpose: To administer funds public for the benefit of injured Volunteer Bushfire fighters.

President: Mayor, Councillor Pesce

Sutherland Shire Bushfire and SES Facilities Equipment Fund

(Meet minimum once per year)

Purpose: Manage funds raised by the clubs to be used for the purchase of equipment and facilities from the Volunteer Bushfire Brigades and SES.

President: Mayor, Councillor Pesce

Sutherland Shire Economic Development and Tourism Committee

(Meet six times per year)

Purpose:

To identify and consider new opportunities for growth and development to enhance our local economy, ensure industry growth and the provision of continuous employment in the Sutherland Shire.

Conduct collaborative consultation and the development of strategic plans and outcomes as they relate to economic development and tourism.

Attract investment and seek project funding from the Federal and State Governments where appropriate.

Strengthen relationships with local stakeholders and collectively work towards a sustainable, vibrant, inclusive Shire community.

Councillor Simone - Chairperson

Councillor Forshaw - Deputy Chairperson

Councillor Boyd

Councillor Provan

Councillor Simpson

Sutherland Shire Youth Council

(Meet eight times per year)

Purpose:

- (1) To ensure that young people in the Sutherland Shire are able to express their views on issues affecting them and the local area.
- (2) To develop an appreciation within the community of young people, their contribution to the local area and the issues concerning them.
- (3) To provide advice to Council on the needs of and issues affecting young people in the Sutherland Shire.

Co-Chairpersons: Councillor Nicholls & youth delegate

Co-Deputy Chairpersons: One Councillor (Vacant) & youth delegate

Sutherland Traffic and Traffic Safety Committee and Consultative Traffic Forum

(Meet monthly)

Purpose: The Sutherland Traffic Committee is a technical review committee, which provides advice on matters referred to it by Council. The Council shall refer all traffic related matters to the Traffic Committee prior to exercising its delegated functions relating to:

- (a) authorisation of prescribed traffic control devices covered under Division 1 of Part 4 (Sections 50 to 55) of the Road Transport (Safety and Traffic Management) Act, 1999.
- (b) regulation of traffic under Division 2 of Part 8 (Sections 116 to 119) of the Roads Act, 1993.
- (c) authorisation of special event parking schemes under Division 2 of Part 5 (Clauses 122 and 123) of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation, 1999.

Councillor Croucher - Chairperson

Councillor McLean - Deputy Chairperson

Tree Sub-Committee

(Meet as required)

Purpose: To review Council's current Tree Management Policy in relation but not limited to:

- Residents rights in relation to tree removal
- Current policy offsets on private land
- Approval process/appeals or review (guidelines for residents)
- Communication between staff and applicants
- Comparison of other councils tree management policies
- Tree canopy (general)
- Trees on public land/private land when declined and the mechanisms for an appeal process
- Balance between offset policy for development and private tree removal
- Policy of public trees within bushfire prone land
- Rate of tree planting generated versus tree removal
- Right tree species for the right area
- Quantifiable evidence

Councillor Riad - Chairperson

Councillor Collier - Deputy Chairperson

Councillor Croucher

Councillor Nicholls

Councillor Plibersek

Councillor Steinwall

WORKING PARTIES**Anzac Youth and Recreation Centre Working Party**

(Meets as required)

Purpose: To discuss the maintenance, use and management of the centre.

Mayor, Councillor Pesce - Chairperson
Councillor Steinwall - Deputy Chairperson
Councillor McLean

Energy Generation Working Party

(Meets quarterly or as required)

Purpose: To propose, consider and investigate options for Council to contain its energy costs.

Councillor Simpson - Chairperson
Councillor Scaysbrook - Deputy Chairperson
Councillor Boyd
Councillor Nicholls
Councillor Plibersek

Engadine Leisure Centre Working Party

(Meets quarterly or as required)

Objective: To propose, consider and investigate options for Council to improve Engadine Leisure Centre's overall financial performance.

Mayor, Councillor Pesce - Chairperson
Councillor Steinwall - Deputy Chairperson
Councillor McLean
Councillor Nicholls

Naming of Public Places Working Party

(Meets quarterly or as required)

Objective: To consider representations and proposals for the naming of public places.

Councillor Provan - Chairperson
Councillor Scaysbrook - Deputy Chairperson
Councillor Nicholls

Waste and Recycling Working Party

(Meets quarterly or as required)

Objective: To investigate, review and consider innovations in waste management and recycling to achieve greater efficiencies for Council's waste services.

Councillor Simpson - Chairperson
Councillor Scaysbrook - Deputy Chairperson
Councillor Riad
Councillor Steinwall

Surf Life Saving Clubs Working Party

(Meets as required)

Purpose: To consider refurbishment, lease renewal and other matters pertaining to the Bate Bay surf clubs.

Councillor Forshaw - Chairperson
Councillor Provan - Deputy Chairperson
Councillor Boyd
Councillor Simone

ALTERNATE MEMBERS

That the Councillors as listed be appointed pursuant to Clause 260(2) of the Local Government (General) Regulation, 2005, as alternate members of the following Committees of the Council:

Corporate Governance Committee

The Mayor, Councillor Pesce, together with Councillors not nominated to this Committee

Shire Infrastructure and Public Domain Committee

The Mayor, Councillor Pesce, together with Councillors not nominated to this Committee

Shire Strategic Planning Committee

The Mayor, Councillor Pesce, together with Councillors not nominated to this Committee

Shire Services Committee

The Mayor, Councillor Pesce, together with Councillors not nominated to this Committee

MEMBERSHIP AND QUORUM

That the membership and quorums of standing committees, and Council's meeting cycle, be as follows:

Committee Membership:	Members	Quorum
Corporate Governance Committee	7	4
Shire Infrastructure and Public Domain Committee	7	4
Shire Strategic Planning Committee	7	4
Shire Services Committee	7	4

EXTERNAL COMMITTEE DELEGATES**Georges Riverkeeper**

(Meets bi-monthly in evening)

Councillor Croucher

Councillor Scaysbrook

Lucas Heights Community Reference Group

(Meets minimum three times per year)

Councillor Riad

Councillor Scaysbrook

Councillor Simpson

Metropolitan Public Libraries Association (MPLA)

(Meets quarterly)

Councillor Collier

Councillor Nicholls

Councillor Steinwall

Southern Sydney Regional Organisation of Councillors

(Meets quarterly in evening)

Councillor Boyd - Voting Delegate

Councillor Nicholls - Voting Delegate

Councillor Forshaw - Non-Voting Alternate

Councillor Plibersek - Non-Voting Alternate

Sutherland Shire Bushfire Management Committee

(Meets quarterly)

Councillor Simpson

Councillor Riad (Alternate)

Sutherland Shire Crime Prevention Community Safety Precinct Committee

(Meets quarterly)

Councillor Collier

Councillor Provan

Sydney Airport Community Forum

(Meets minimum three times per year)

Councillor Plibersek

Councillor Simone (Alternate)

Sydney Coastal Councils

(Meets quarterly)

Councillor Forshaw

Councillor McLean (Alternate)

Sydney South Planning Panel

(Meets as required)

Councillor Forshaw

Councillor Simpson

Councillor Boyd (Alternate)

Councillor Provan (Alternate)