



## **Minutes**

### **Corporate Governance Committee Meeting**

**Held on Monday, 7 November 2016  
commencing at 6:31 pm  
in the Council Chambers,  
Level 2, Administration Building,  
4-20 Eton Street, Sutherland**

PRESENT: Councillor Riad (Chairperson), together with the Mayor, Councillor Pesce, Councillor Forshaw, Councillor Johns and Councillor Scaysbrook.

Staff in attendance were the General Manager, Director Corporate Support, Director Shire Planning, Manager Finance (Greg Hayes), Manager Governance and Customer Service (Todd Hopwood) and Executive Officer - Governance (Karen Barrass).

### **Acknowledgement of Country**

Councillor Riad opened the Meeting with an Acknowledgement of Country.

APOLOGY: Apologies tendered on behalf of Councillor Collier, Councillor Plibersek and Councillor Simpson were accepted and leave of absence granted.

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### **Disclosures of Interest**

**File Number: 2015/14239**

There were no disclosures of interest declared.

### **Confirmation of Minutes of the Previous Meeting**

(Councillor Johns/Councillor Scaysbrook)

The Minutes of the Meeting of the Finance and Strategy Committee held on 4 October 2016 were confirmed as a true and correct record.

**GOV001-17**

### **Adoption of Corporate Governance Committee**

#### **Charter**

**File Number: 2015/937**

RECOMMENDATION: (Councillor Riad/Councillor Scaysbrook)

That the Charter for the Corporate Governance Committee, as attached in Appendix A of this report, be adopted.

**GOV002-17                    Writing-Off of Rates and Charges Under  
Delegated Authority for the Period 1 January  
2016 to 30 June 2016  
File Number: 2015/217927**

RECOMMENDATION: (Councillor Johns/The Mayor, Councillor Pesce)

That the report on "Writing-Off of Rates and Charges Under Delegated Authority for the Period 1 January 2016 - 30 June 2016", be received and noted.

**GOV003-17                    Quarterly Budget Review Statement for Period  
Ending September 2016  
File Number: 2016/239505**

RECOMMENDATION: (The Mayor, Councillor Pesce/Councillor Scaysbrook)

That the 1st Quarterly Budget Review Statement and recommendations contained within be adopted and income and expenditure adjustments be voted.

**GOV004-17                    Cash Payments & Investments Report –  
September 2016  
File Number: 2016/250910**

RECOMMENDATION: (Councillor Johns/Councillor Riad)

That the information concerning Bank Balances and Investments held as at 30 September 2016, be received and noted.

**GOV005-17                    Delivery Program 2013/14 - 2016/17  
Incorporating Operational Plan 2015/16 Annual  
Report (July 2015 - June 2016)  
File Number: 2015/229813**

RECOMMENDATION: (The Mayor, Councillor Pesce/Councillor Forshaw)

That the half yearly report on the key achievements of Council's Delivery Program and progress against the program of works and activities adopted in the 2015/2016 Operational Plan be received and noted.

**GOV006-17**                    **Code of Conduct Complaint Statistics**  
**File Number: 2015/14310**

RECOMMENDATION: (The Mayor, Councillor Pesce/Councillor Riad)  
That the report on the Code of Conduct Complaints Statistics be received and noted.

The Meeting closed at 6.49 pm.