



Application for Shopfront Display

Made under Local Government Act 1993

Have you spoken to a Council officer prior to lodging your application? Yes No

If you have, who was it?

What was the date?

OFFICE USE ONLY

OEA No:

Date:

APPLICANT

Title (e.g Mr, Mrs, Ms, Miss, Dr)

Given Name/s

Family Name

Address

Lot:

DP:

Phone:

Mob:

Email:

Fax:

Contact person (person who may be contacted to discuss the application during business hours)

BUSINESS NAME & ADDRESS TO WHICH APPROVAL WILL APPLY

Café/Shop Name

Unit/Street No.

Street Name

Suburb

Postcode

NOTE – THIS APPLICATION CANNOT BE LODGED WITH COUNCIL BY EMAIL OR FACSIMILE

APPLICATION FEE

An application fee of **\$130** is required when applying for shopfront display approval. Please pay this in person at Council reception or forward a cheque made out to Sutherland Shire Council, Locked Bag 17, Sutherland NSW 1499 with the additional information outlined below.

Applications will not be considered unless the application fee has been received



INFORMATION REQUIRED

Return to Council a plan of the area you propose to use for outdoor eating. The plan is to be drawn showing dimension of proposed Shopfront Display area in blue or black ink and include the following:

- the kerb line of the street
 - details of the shopfront including access
 - any existing street furniture, signs, trees or other fixed items
 - the nature and materials of the existing footpath surface or surfaces
 - the location and dimensions of the proposed outdoor eating area
 - a sketch drawing plus elevations of each item describing dimensions, materials, graphics, wording and colours
 - the position of all proposed tables, chairs, umbrellas and planters, screens or barriers
 - a brief description of each item describing dimensions, materials and colours
- Applicant to nominate payment schedule: **Monthly** **Quarterly** **Annually**

Please tick appropriate box

PROCESS TO GAIN SHOPFRONT DISPLAY APPROVAL

- Application form received with all information provided
- Council inspect the area
- Council forward approval letter requesting applicant provide:
Security Deposit, First Quarters fee, Certificate of Currency to the value of \$20,000,000.00

Your proposed outdoor eating area must comply with requirements set out in the Shopfront Display Guidelines which can be viewed on the Councils website: www.sutherlandshire.nsw.gov.au

You are not permitted to use any public area until you have received your shopfront display approval. Unauthorised use of the pavement is classified as an obstruction under section 107 of the Roads Act 1003, constitutes a public nuisance and is an offence under the Roads Act 1993. This will results in the issue of infringement notices by Council's regulation unit.

Signature

Date