

# APPLICATION FOR ACTIVITY APPROVAL

Made under Part F4 - Section 68 of the Local Government Act 1993

**(OFFICE USE ONLY)**

Fee applicable: \$

Receipt No.:

Receipt date:

App'n No:

## INSTALL A DOMESTIC SOLID FUEL HEATING APPLIANCE (Other Than A Portable Appliance)

Please complete this application form and accompanying checklist (if relevant) in ink using **BLOCK LETTERS**.

- If the applicant is not the owner and the proposed activity is not on Council land this application form requires the signature and consent of **ALL OWNERS**.
- An incomplete application may cause delays in processing this application.
- If this application is being lodged on behalf of a company it should include the capacity of the signatory and the company seal.
- If mailing this application please ensure that the applicable lodgement fees are included with the application.

### TO WHAT PROPERTY DOES THIS APPLICATION RELATE

Lot No.: ..... DP/SP: ..... Section: .....

Street No.: ..... Street Name: .....

Suburb: ..... Post Code:.....

### WHO IS MAKING THIS APPLICATION

*(Required if applicant is not the owner)*

Applicant: ..... Ph(Home): .....

Address: ..... Ph(Mob): .....

Suburb: ..... Post Code: .....

### OWNER DETAIL

Owner(s): .....

Address: ..... Ph(Home): .....

Suburb: ..... Ph(Mob): .....

**As the owner(s) of the property subject to this application I/we consent to the lodgement of this application.**

Signature(s): ..... / ..... Date: .....

## APPLICANT'S DECLARATION

**I, the undersigned hereby make application for Council's approval to undertake the activity described in this application and the relevant attached checklist.**

Signature(s): .....

Date: .....

# SOLID FUEL HEATING APPLIANCE APPLICATION CHECKSHEET

## Appliance Details

**Manufacturer:** ..... **Model:** .....

## Installers Information

**Name:** ..... **Licence No:** .....

**Address:** ..... **Ph(Mobile):** .....

**Suburb:** ..... **Ph(Bus):** .....

**Post Code:** ..... **Fax:** .....

*The flowing details **MUST** be completed as part of application (please consult your retailer or installer)*

|   |                                    |                                   |
|---|------------------------------------|-----------------------------------|
| 1. Was the heater recently purchased from a retailer?   | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 2. Does the heater have a compliance plate stating it conforms with the controls required by the <b>Australian / New Zealand Standard 4013-2014</b> {Domestic solid fuel burning appliances - method for determination of flue gas emission} for pollution emissions? | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 3. Is the heater a model for which a certificate of exemption to the controls required by the <b>Australian / New Zealand Standard 4013-2014</b> is in force? (ie: issued in the last two years)  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 4. Does the installation of the heating appliance comply with the requirements of Part 3.7.3. of the Code (Housing Provisions, Class 1 & 10 Buildings) and Part G2 of the Building Code of Australia for other classes of buildings?                                  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 5. Does the proposed installation meet the requirements of <b>Australian / New Zealand Standard 2918- 2018</b> in regard to solid-fuel burning appliance?   | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 6. Will the flue height be at least 4.6m above the top of the appliance floor protector?  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 7. Is the proposed chimney / flue to be fitted with a concentric shroud, venturi cowl or parallel rain excluder that will allow the smoke to travel upwards?  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 8. To minimise the effect of smoke on your neighbours is the proposed chimney / flue compliant with Figure 4.8 AS/NZS 2918-2018? See below  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 9. To minimise emitted smoke on your neighbours is the outlet / top of the chimney / flue at least 1 m higher than any point (ie roofline) of any other building within a 15 metre radius of the chimney / flue?  | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 10. Does the topography of the site or likely weather patterns or high buildings beyond a 15 metre radius indicate a potential to cause a smoke nuisance?   | <input type="button" value="Yes"/> | <input type="button" value="No"/> |
| 11. Are there any significant trees or other environmental or structural factors in the immediate vicinity that may cause a smoke down draught?   | <input type="button" value="Yes"/> | <input type="button" value="No"/> |

If the answer to **question 9 is No** or **questions 10 or 11 is Yes** then consideration should be given to not installing the heater or relocating the heater to another position that will enable the proposed installation to satisfy these requirements.

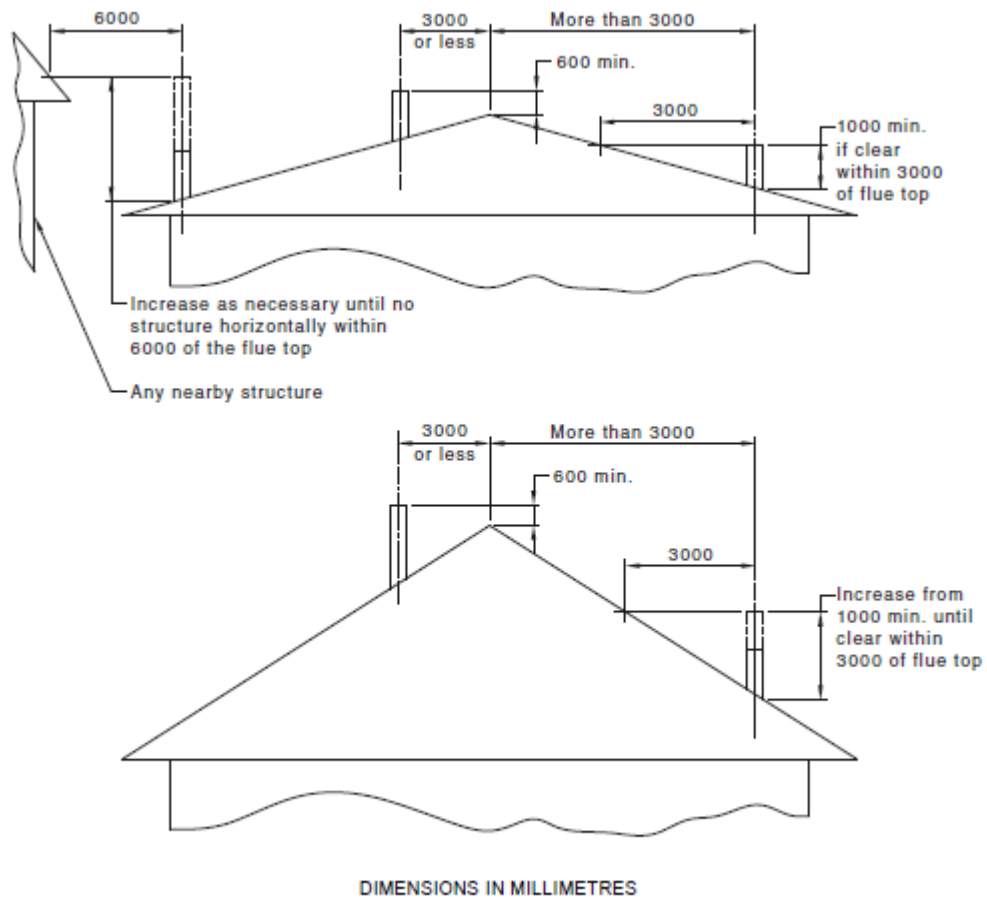


FIGURE 4.8 MINIMUM HEIGHT OF FLUE SYSTEM EXIT

### ADDITIONAL INFORMATION

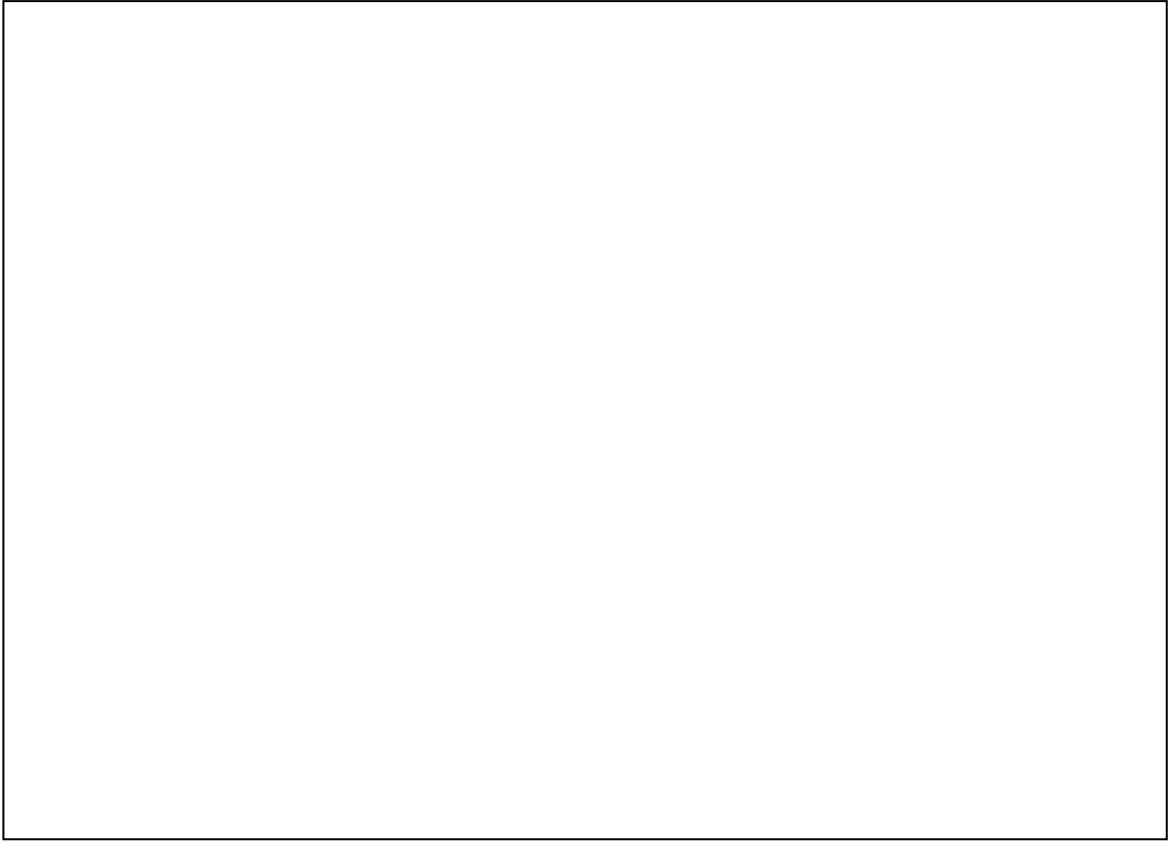
**An application for a Domestic Oil or Solid Fuel Heating Appliance shall be accompanied by the following information:**

- Manufacturers details of the proposed heating appliance showing installation methods and compliance with AS/NZS 2918:2018 – (Domestic solid fuel burning appliances – Installation).
- A floor plan and elevation of the building showing the position of the heating appliance and penetration of the chimney / flue.
- A site plan, to scale, showing the location of the chimney / flue and any buildings, facilities and any environmentally sensitive areas on adjacent land to the site.
- Details of the topography on adjacent land to the site related to the chimney / flue of the heating appliance and an assessment of the site in light of those details.
- Details of any other factors relevant to the capacity of the facility.

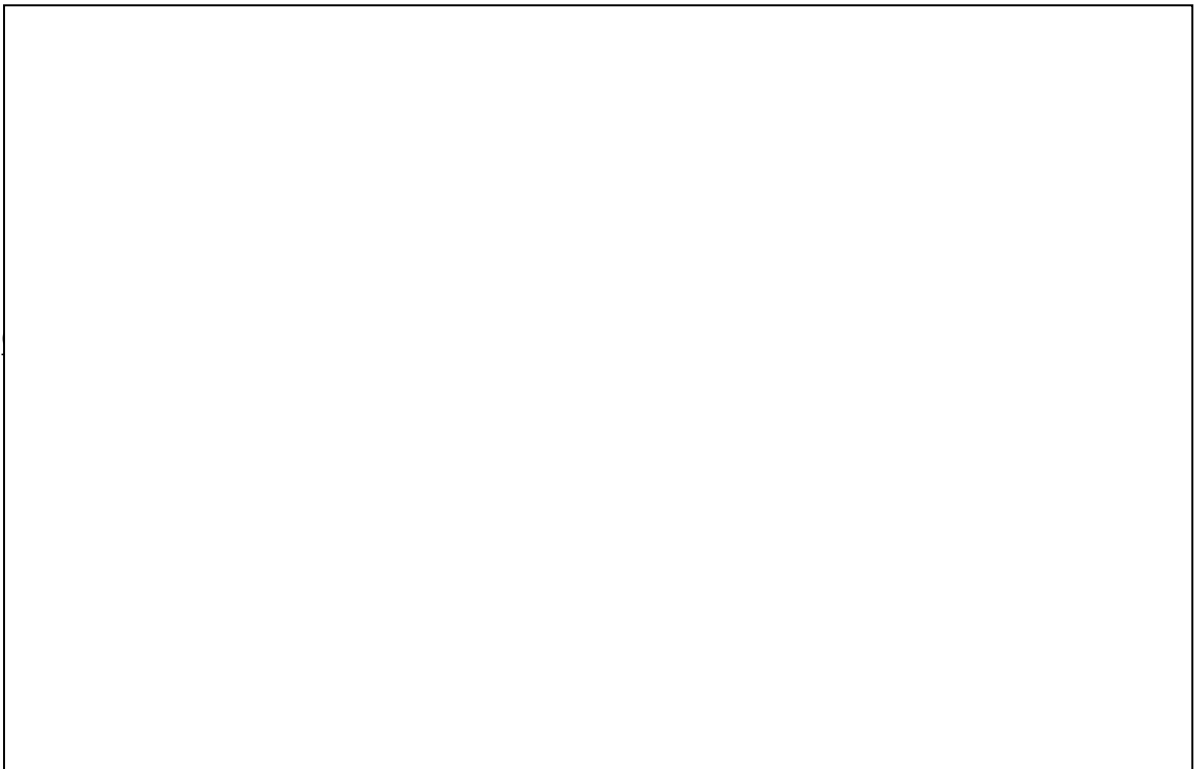
**NB Failure to provide the information required by this application may result in Council being unable to properly assess your proposal and delay the approval process.**

## Plan details

Please detail the location of flue on roof and the distance of the top of the flue to neighbouring home(s) (if on a significant slope please also provide a cross-sectional plan of flue in relation to neighbouring residences).



**Site Plan**



**Topography cross-section**