

FIRE SAFETY CERTIFICATE

(Council Reference:)

Under the Environmental Planning and Assessment Regulation 2000

The General Manager
Sutherland Shire Council

Office Use Only

Date Received

Development Consent No.

Type of Statement
(mark this box after reading Note
1 on next page)

interim OR final

Description of the building or part
being certified

Property _____
Nearest cross street _____

Owner of the building or part

Name _____
Address _____

Date the building or part was
assessed

* Certificate
Name and address of owner/
managing agent/ legal
representative lodging this
certificate

I, _____ of _____

being the owner of the building described above, or the agent of the owner, certify that:

- (a) each of the essential fire safety measures listed below:
 - i) has been assessed by a properly qualified person, and
 - ii) was found, when it was assessed by that person, to be capable of performing to at least the standard required by the current fire safety schedule for the building;
- (b) the information contained in this statement is true and accurate to the best of my knowledge and belief.

NB: The date of assessment of each fire safety measure shall not be older than 3-months prior to the date of this statement

List of Essential Fire Safety Measures Specified in the Fire Safety Schedule for the building

Assessment of Essential or other Fire Safety Measures Installed in the Building or Part (Eg Portable fire extinguishers)	Standard of Performance, required by the Fire Safety Schedule (Eg BCA – Clause E1.6 & AS2444-2001)	Date of Assessment

The owner of the building or the agent of the owner of the building, who completed this statement must sign the statement.

Signature _____ Date of Certificate _____

Name _____ Contact Phone Number _____

The capacity in which you are signing if you are not the owner of the building _____
eg Strata Manager, Real Estate Agent, Legal Representative

NOTE: A copy of this Certificate together with the relevant fire safety schedule must be forwarded (by the owner/agent) to the Council and must be sent **electronically** to **afss@fire.nsw.gov.au** being for **Commissioner of Fire & Rescue NSW, Fire Safety Division**. A copy of this statement together with the relevant fire safety schedule, must be prominently displayed (by the owner) in the building. The current fire safety schedule for the building should be attached to this statement. **See Notes Over**

Notes for Completing Final/Interim Fire Safety Certificate

NOTE 1

An **Interim Fire Safety Certificate** or a **Final Fire Safety Certificate** is required before:

- An interim occupation certificate can be issued to allow a partially completed new building (including an altered portion of, or an extension to, a new building), to be occupied or used, or
- An interim occupation certificate can be issued to allow a change of building use for part of an existing building.

A **Final Safety Certificate** is required:

- Before a final occupation certificate can be issued to allow a new building (including an altered portion of, or extension to, a new building) to be occupied or used, or
- Before a final occupation certificate can be issued to allow a change of building use for an existing building, or
- In accordance with a fire safety order given by a council.

An **Interim Fire Safety Certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the most recent fire safety schedule (see Note 3) relevant to the part of the building for which an interim occupation certificate will be sought.

A **Final Fire Safety Certificate** must deal with all essential or other fire safety measures appearing on the most recent fire safety schedule (see note 3, subject to the following).

An **Interim Fire Safety Certificate** or a **Final Fire Safety Certificate** need not deal with those essential fire safety measures which have been the subject of some other final fire safety certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, complying development certificate, construction certificate or fire safety order, has specified otherwise in the schedule.

See also Note 3.

NOTE 2

The person who carried out the assessment:

- Must inspect and verify the performance of each fire safety measure being assessed, and
- In the case of a (interim or final) fire safety certificate for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

NOTE 3

The relevant essential fire safety measures are those specified in the most recent fire safety schedule, attached to one of the following:

- Development consent for a change of building use,
- Complying development certificate for the erection of a building or a change of building use,
- Construction certificate for proposed building work, including building work associated with a change of building use, or
- A fire safety order

The fire safety schedule will also identify the required standard of performance for each essential fire safety measure.