

CONDITIONS OF ENROLMENT

Hazelhurst Regional Gallery and Arts Centre provides a safe and friendly environment for students enrolled in classes. To maintain this environment we seek your cooperation in accepting the following conditions of enrolment.

- Children should arrive at the time the class starts and be collected at the designated finishing time.
- All parents of children under 18 years of age need to complete an emergency contact form that is available at the reception desk.
- Children attending classes will follow the rules of the Centre and the instructions of the teacher or other staff.
- Children will not interfere with the work of others and will not behave in ways that present risks to the safety of themselves or others.
- If children will not follow rules or repeated requests from teachers or other staff to behave in an appropriate manner parents will be contacted to collect their child from the Centre.
- Students who present a risk to others or themselves through repeated inappropriate behaviour may be refused enrolment.

No refund or credit will be given on course bookings unless the course is cancelled or a wait-listed participant can fill the proposed cancellation of enrolment. Any refund agreed to by Hazelhurst will be forwarded in the form of a cheque mailed to the payee by Sutherland Shire Council. Hazelhurst Regional Gallery and Arts Centre reserves the right to alter any arrangements for courses either before or during the course, to cancel or terminate a course, or refuse any enrolment as permitted by law. Enrolment is not complete until full term fee has been paid; course places will not be reserved without full payment. Persons under 18 years of age must complete an information register form signed by their parent or guardian. Where a minimum age is specified for a class, children enrolling must be the specified minimum age by the date of the first class. Children enrolling in classes designated for high school students must be of an age eligible to attend high school by the date of the first class. Re-enrolment date refers to the date that currently-enrolled students can re-enrol in the same class for the following term. Hazelhurst Regional Gallery and Arts Centre and Sutherland Shire Council will not be liable for any loss or injury to person or property incurred whilst attending classes at Hazelhurst. Enrolment is not transferable.

For any other information or details please contact the Hazelhurst Regional Gallery and Arts Centre administration desk. Contact details listed below.

Hazelhurst Regional Gallery & Arts Centre
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