

## **Exhibition Policy Hazelhurst Regional Gallery.**

- 1 The Gallery's exhibition program should aim to display exhibitions of local, state, national and international prominence.

A regular changing program of outstanding visual arts, crafts and design exhibitions, (either historical or contemporary in content), will be displayed in association with education services and public programs developed and/or presented by the Gallery.

The program will be both broad and responsive, and aim to cater for the needs and interests of all age groups.

- 2 In aiming to assist the ongoing development of Australian art the temporary exhibition program will also include exhibitions of innovative work by contemporary artists and young emerging artists.

- 3 The exhibition program will aim to support talented and professional artists from southern Sydney by periodically mounting survey or thematic group exhibitions of their work.

- 4 Solo or retrospective exhibitions will be organised and/or shown on the recommendation of the Exhibition Committee, providing that the artist's work is innovative, reflects the highest standards in concept, style and technique and has cultural or regional significance.

Such exhibitions provide an individual artist with professional and public acknowledgment of career excellence and achievement and shall therefore only be awarded to artists meriting the acknowledgment.

- 5 Where practical, the Regional Gallery exhibition program will complement the activities of the Arts Centre and those organised by the Cultural Planning & Events Unit.

- 6 Gallery staff will not exercise censorship in the selection of exhibitions. Art works that have not been subject to Federal or State prohibition should not be excluded from a public gallery on moral, political, racial, religious, sexist, language or other sensitive grounds alone. Nor should art works be included on these grounds alone, whatever pressure is brought to bear by groups or individuals.

- 7 It will be the role of the Exhibitions Committee to assess exhibition proposals and recommend the ongoing exhibition program. The committee will be made up of staff, professional and community representatives, it will meet twice a year or as required.

## Submitting a Proposal

The attached Exhibition Policy has been prepared as an expression of accountability and direction for the Exhibition Program of Hazelhurst Regional Gallery.

Exhibitions will be developed and presented from a variety of sources with proposals being assessed by the Gallery's Exhibitions Committee, in accordance with policy objectives and guidelines.

At the completion of each show the Gallery will close for exhibition changeover. This generally involves a Monday-Friday de-installation/installation period when risk factors in regard to OHS&R procedures prevent the public entering. Prior to each de-installation/installation period, Gallery staff carry out OHS&R assessments that highlight possible risks associated with installation.

Artists, curators and others involved in the development of projects are encouraged to discuss ideas with Gallery staff prior to making a submission.

The following information should be submitted with each proposal:

**1. Project Description** (two pages maximum, typed).

Please provide a brief description of your project and outline its main objectives and relationship to policy.

How is it relevant to specific interests in the community?

Indicate how interpretation and access to the exhibition, by way of public programs, audience development, marketing and promotion will be achieved.

**2. Development and Realisation** (one page typed)

Please outline the development and planning of the project through to realisation, including expected timetable.

**3. Process**

The Exhibitions Committee will meet twice a year, (or as required) to assess and recommend proposals put forward. In selecting exhibitions to be included in the Hazelhurst program (and in addition to policy guidelines) priority will be given to projects which:

- promote an understanding and appreciation of contemporary visual arts, craft and design and Aboriginal and Torres Strait Islander art.
- are curatorially sound and display thorough research and development.
- deal with issues of local, national or international relevance.
- provide opportunities for primary, secondary and tertiary students & teachers to develop their understanding of and involvement in the visual arts and crafts.
- have potential to integrate with activities of the Hazelhurst Workshops or site in general.

**4. Budget**

Fill in the attached budget as it relates to this submission, using the items provided as a guide only. Please mark clearly with an asterisk, items expected to be funded by the Gallery.

Income	Expenditure
<p><b>Gallery</b></p> <p><b>Grants</b> (itemise any grants received or applied for)</p> <p><b>Sponsorship</b></p> <p><b>Sales</b> Merchandise Catalogues etc</p> <p><b>Other</b> (itemise)</p>	<p><b>Professional Fees</b> Curator Writer Exh Designer Education Consultant Researcher Catalogue designer Artists</p> <p><b>Production/Printing</b> Catalogue Invitations Education Kit Labels Flyers</p> <p><b>Installation/framing</b> (casual labour @\$26per hour)</p> <p><b>Packing/freight</b></p> <p><b>Other</b> (itemise)</p>
Total \$	Total \$

5. Please ensure that you list all artists, curators, writers, educators and other arts professionals involved in the project. Please include CVs of artists and examples of their work (all visuals will be returned).
6. Please supply in writing a report covering Occupational Health, Safety & Risk (OHS&R) issues involving delivery and/or installation that may require attention. This should involve a risk assessment statement in regard to manual handling including the procedures that need to be followed in loading and unloading, crate size and weight, number of personnel required, and whether the carrier has an hydraulic tail gate or other requirements.