



## LIBRARY PERSONAL COMPUTERS CONDITIONS OF USE

### GENERAL

- The Library reserves the right to refuse access to computers to anyone who fails to comply with the conditions of use. Users who deliberately corrupt software or damage equipment will be billed for the cost of repairs
- Customers are expected to use library resources in a responsible and courteous way. Customers using Library computers to access pornographic, offensive or objectionable material, or for unlawful or inappropriate use will be directed to leave the Library and may be prevented from future use of Library Personal Computers

### SECURITY

- While Council uses proprietary Internet security software, security in an electronic environment such as the Internet cannot be guaranteed and customers are advised that all transactions and communications are vulnerable to unauthorized use
- The Library accepts no responsibility for the confidentiality or integrity of files stored on library computers
- The Library accepts no responsibility for damage to users' property such as USB devices or the files contained thereon

### COPYRIGHT

- Material on the Internet may be protected by copyright. Customers using the Internet are personally responsible for complying with all applicable laws governing copyright.

### CHARGES

- A charge applies for booking and is non-refundable\*

### BOOKINGS

- PCs can be booked for a maximum of 2 hours a day and bookings may be made up to 7 days in advance
- Customers unable to get to the library are requested to ring and cancel their booking
- PCs subject to hardware or software problems and as such no guarantee that any PC will be available when booked

### TUITION

- Library computers are provided on a self-help basis and library staff are not able to offer tuition in the use of computers or software
- Whilst some library staff may be able to offer assistance at a basic level, it is the responsibility of the user to acquire enough knowledge to use the computer

### PRINTING

- To cover the costs of printing supplies, a charge per page applies to all documents printed on library equipment\*
- All printing must be done on Library-supplied paper
- Printing from USB's with no amendments, can be done by staff\*

### CONSUMABLES

- Available for purchase: Headphones & USB memory sticks at cost price\*

\*Please refer to current SSC Schedule of Fees and Charges. All fees are inclusive of GST

### INFORMATION FROM YOUR COUNCIL

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